



NOTICE

Work Session

Monday, October 3, 2022
Commission Chambers - 305 Gay Street
Cambridge, MD 21613
6:00 pm

Notice to Citizens: The City Commissioners are conducting the city business in person. The commission meeting is open to the public. Citizens may also observe the meeting by going on-line to TownHallStreams.com. Citizens may call in their public comments by calling into the meeting at 410-228-5808 or citizens may participate in the meeting by logging into the meeting by calling 650 479 3208 and entering the meeting number and password: Meeting Number 2555 161 9336; Password 5808.

Agenda

1. Commissioners to approve or amend agenda as presented.
2. Discussion of and disclosure of any relationships with applying non-profit organizations
3. Staff presentation
4. Public comments
5. Council discussion of American Rescue Plan Act non-profit recommendations



COUNCIL AGENDA REPORT

To: The Honorable Mayor Rideout and the Commissioners of Cambridge
From: Tom Carroll, City Manager *Tom M. Carroll*
Date: September 30, 2022
Subject: Administrative Report

This report is for informational purposes only and no action is needed at this time. However, staff is recommending that Council holds a regular meeting on October 17th to take action on ARPA, award a contract for solid waste services, and authorize the hiring of a recruitment firm to assist with hiring a city engineer.

Recruitment of City Engineer

On September 12th, I presented to the Commissioners a plan to reorganize the municipal organization. While no action was requested at the time, I did share my intention to suspend the recruitment of an assistant city engineer role and commence recruiting for a replacement city engineer for George Hyde who will retire in about a year. We may have two city engineers for several months if this recruitment works, but this is an excellent chance for the new engineer to learn directly from George.

I have requested proposals from two municipal consultants who have worked with the City of Cambridge previously for recruitments: the Mercer Group and Raftelis (which formerly assisted the City as the Novak Group before merging with Raftelis). Both have Maryland-based consultants. The Mercer Group has agreed to perform the recruitment for \$15,000 and Raftelis has offered a solution that could be performed for between \$25,000 and \$30,000 depending on Cambridge's preferences.

Given the planned retirement of our incumbent City Engineer in a year or so, time is of the essence. I would like to proceed as soon as possible to spend not-to-exceed \$20,000 and commence this recruitment as soon as approved by Council.

Solid Waste RFP

The City has requested bids for solid waste services starting January 1, 2023. This is only three months away, and if another service provider wins the bid, the company may have to procure more than 5,000 wheeled garbage cans and make plans to deliver these. Some service changes are contemplated, including adding curbside recycling which would double the number of wheeled carts that have to be procured. Staff opens bids on Friday, October 7th.

Affordable Connectivity Program (ACP)

As the City of Cambridge is beginning to renegotiate our franchise agreement with Comcast, our liaison (Chris Comer) shared with me information about the ACP. The federal ACP can provide a \$30 per month broadband subsidy for income-eligible residents. Residents making 200% or less of average median income or participating in several programs (SNAP, Medicaid, WIC, school lunch, etc.) are eligible. This is an economic equity federal subsidy to ensure all families have access to reliable internet services. I have invited Comcast to make a short presentation on the ACP on November 7.

As we are discussing allocation of American Rescue Plan Act dollars in partnership with non-profit organizations, we will be working with them to get the word out about this program which could benefit so many low-to moderate-income families in Cambridge.

City Council Goal Setting Session

Myra Ray-Howett has begun to research possible facilitators to assist the Mayor and Commissioners with a retreat or goal setting session. This need was discussed in a couple of staff memos in August, and ideally this goal setting would be held before the budget for FY 24 is developed, so no later than January or early February of 2023. Staff would like to get some direction in the near term on this.

Election Appreciation

In appreciation to Chesapeake College for hosting our special election in August and runoff election in September, the City has made a \$1,000 donation to Chesapeake College's Corner of Care. This organization provides food, water and toiletries to students in need, no questions asked, in a discrete way. This puts them in the best position to focus on success in their classes. For many Chesapeake students, even if they receive financial aid and scholarships for academics, they still have to navigate a number of basic need challenges to complete their degree or certification. Staff from the College are extremely grateful for our modest donation which will help their students succeed here in Cambridge. Funding for this donation came from the \$30,000 election expense line item in the FY 23 Budget.



MEMORANDUM

To: The Honorable Commissioners of Cambridge
From: Myra Ray-Howett, Management Analyst
Date: September 30, 2022
Subject: ARPA Non-profit Review Process and Recommendations

Cambridge posted its RFP to assist non-profit organizations with American Rescue Plan Act (ARPA) funding to the City's website on April 8, 2022 (Attachment 1). Applications were due by 5 p.m. on Friday, May 13th. The City of Cambridge received 30 applications for ARPA support by the deadline. Initially, seven organizations submitted applications not specifying a grant request amount. The total requested ARPA funding ranged between \$3,898,207 and \$4,238,067, depending on how one reads the applications and communications from agencies. At the time the applications were due in May, the designated amount of funding for non-profits was \$500,000. This was subsequently increased to \$1,000,000 during the 2022-2023 budget process.

Several non-profits asked to either apply after the May 13th deadline or to revise their application after the deadline. City staff did not allow exceptions to late or adjusted applications to be fair to the other organizations that completed their applications by the deadline. The RFP, which included ten questions for applicants to answer, did not specifically ask applicants to indicate the amount of funding requested or state the purpose of the funding requested. The RFP did not set parameters on how much funding non-profit organizations may request or how they may use the ARPA funds.

It is also worth remembering that the FY 23 Budget provides significant ARPA funds for other important community development needs in addition to the \$1 million designated for direct non-profit support. This includes (as detailed on page 14 of the draft budget message):

- \$1 million for affordable housing preservation and home ownership assistance,
- \$1 million for land banking and strategic revitalization,
- \$750,000 for youth services, youth violence reduction, and other similar investments.
- \$200,000 for improvements at or near the "Take My Hand" mural (p. 9 of the budget).

There are other investments detailed in the budget which have an explicit racial or social equity objective, such as the City's internal diversity, equity, and inclusion initiative. While City staff are still diligently working on developing plans for the above investments, this funding should have direct benefit to those most in need within our community. Putting these funds to work in Cambridge is going to require additional partnerships with non-profit agencies working in the community.

I would be remiss if I did not mention that the City Manger's top budget priority—community-oriented policing—set aside \$35,000 in the Cambridge Police Budget for "special activities and projects stemming from resident engagement..." (p. 7 of the budget). Last Thursday, CPD committed \$10,000 to assist the Cambridge Empowerment Center with improvements needed to increase daycare capacity. This decision stems directly from a powerful presentation made at the

September 14th Gun Violence Reduction Committee meeting, which addressed children's lack of access to community programs in Cambridge. Last week, CPD pledged \$10,000 to the Cambridge Empowerment Center to assist with building improvements to add 30 to 45 children to daycare as a direct result of this community engagement.

ARPA Requests

The 30 applications varied greatly in terms of funding requested, funding timelines, and stated purpose for the requested funding. For instance, some organizations did not specify amounts, stating they would be grateful for any financial help. Meanwhile, other organizations had specific asks that ranged from \$9,300 to \$1,000,000. Several applications noted they had greater needs but declined to ask for more, citing the limited amount of funding available to the entire community. Stated purposes for funding included providing direct services to residents, filling revenue gaps or shortfalls of meeting increased demand of services due to the pandemic, new or expanded programming including in some instances new staffing, capital investments, and administrative costs. Table 1 details the funding requests made.

Cities across the country are investing ARPA very differently, including some towns providing no funding to non-profits, others investing it all in water and sewer infrastructure, and some cities only replacing lost municipal revenue. It is worth mentioning again that the City's RFP was issued when the allocation for funding was \$500,000. The amount requested by May 13th was only about one-eighth of what was originally provided. Even after the FY 23 Budget doubled funding for non-profits to \$1 million, the available funding only meets 24% of the dollar amounts requested.

ARPA Review Committee's Recommendations

Each Commissioner appointed a member of the community to an *ad hoc* ARPA Review Committee. Between June 6th and September 22nd, the ARPA Review Committee met six times. Committee members devoted between ten to twelve hours of their time to group meetings and worked together to create and implement a thoughtful process. These members also spent additional hours individually reviewing an excess of 700 pages of information submitted by the 30 organizations.

The Committee decided to separate out five larger organizations due to the amount of funding requested and other ways these organizations have to fund their services. These organizations were: the Eastern Shore Land Conservancy, Delmarva Community Services, Inc., Pauline F. and W. David Robbins Family YMCA, Dorchester County Public Schools, and Mace's Lane Boys and Girls Club.

To create a methodology for review, the committee created a rubric. This rubric is attached to this memorandum, and established criteria that considered the intended purpose of ARPA funds. The rubric included five criteria in which committee members could score each applicant for a total of 110 points. Of these 110 points, 10 points were discretionary and could be award based on a committee member's opinion of an organization's overall application. This allowed members of the committee to bring in their personal knowledge of these non-profits.

Committee members individually reviewed and assigned each application a score. The group convened to compare scores and discuss their reasoning for those scores. The committee then averaged those scores for each applicant. The average score was 70.7, with the highest score being a 100.6, and the lowest score being 40.6. The committee members then created a tiered ranking of each application to decide how to recommend an allocation of funding. The process organically led to clear categories of applications ranging from well above average, above average, average, and below average. It cannot be stressed forcefully enough that this ranking is not an endorsement or criticism of any organization but is instead a group score assigned to the application materials

submitted. A high score through this process is not an endorsement of the organization nor is a low score through this process a criticism or a diminution of the previous work the organization has performed.

Funding recommendations were then determined by how well an organization's application fell within the tiers of scoring. Committee members were so impressed by the highest scoring applications and their potential community impact that they decided to recommend more funding than requested. Importantly, this recommendation stipulated that City work with those non-profits to determine how additional funding can be effectively used during the award process. All organizations will be required to enter into an agreement with the City. Any organization receiving funds will have to contractually commit to how they will use ARPA funding provided. No organization will be provided a blank check. Through this process, the review committee recommended 25 organizations be awarded \$840,000.

Next, the review committee returned to the five applications that were removed from the initial consideration because of either the size of their request or the alternative funding streams available to these organizations. After more deliberation, the committee decided to recommend that Council award the Mace's Lane Boys and Girls Club a \$100,000 fundraising match. Further, the committee agreed to recommend that Council awards the Pauline F. and W. David Robbins Family YMCA \$60,000, with the stipulation that City leadership meets with the organization to discuss their commitment to Cambridge going forward. The Committee finished its work on Thursday, September 24th and the memorandum summarizing the recommendations was finished and released on Saturday, September 26th. Staff have heard on several occasions from the public and Commissioners a desire to put the ARPA funding to work in the community as soon as possible, and this report went out as soon as the committee finished its work.

Concerns Expressed and Recommendations for Council

Since the Council packet for September 26th was published on Saturday, several non-profit organizations have expressed concerns about the review process and the committee's recommendations. This is not unexpected with any grant award. That said, below are some of the concerns expressed during the previous Council meeting on September 26, 2022:

- It is not appropriate that some organizations are recommended to receive more money than requested.
- Scores indicate certain organizations are valued less than others. The scores appear to undervalue Black-led non-profit organizations.
- Additionally, some expressed concerns that the rubric should have been made a part of the application. It has been expressed that the rubric does not-reflect the questions asked on the RFP.
- Some organizations have criticized the factual representations of how much non-profits requested.
- Others have expressed concern that not all the non-profits are headquartered inside the City limits.

Reasonable people can disagree about the recommendations, yet the committee made these recommendations in good faith. The committee and staff have reviewed all the applications and compared them with each other. Requested funding exceeds available funding by a factor of four. Ultimately, City Council has the responsibility and authority to make awards.

Policy Options

Below are several policy options that Council can consider moving from recommendations to awards.

1. Redo the ARPA non-profit application process. Specify beforehand policy objective targets and formalize scoring criteria. Council should also decide whether to allow organizations that did not submit by May 13th to also be allowed to submit applications. Staff recommends against both redoing the application process or reopening the process to additional organizations that did not submit in May.
2. Accept the recommendations of the ARPA review committee as presented. Based on the feedback received thus far, staff recommends against this approach as well.
3. Reassign a portion of the funding in excess of what was requested from the highest ranked five organizations to other non-profits with a special emphasis on supporting Black-led organizations. If this option is attractive, staff recommends the following adjustments:
 - a. CASA \$50,000 (-\$25,000)
 - b. Dorchester County Public Library \$50,000 (-\$25,000)
 - c. Dorchester Center for the Arts \$50,000 (-\$25,000)
 - d. One Mission Cambridge \$50,000 (-\$25,000)
 - e. Meals til Monday \$60,000 (-15,000, amount originally requested).

These adjustments free up \$115,000 while still meeting or exceeding the highest rated applications funding request, and these funds could be reassigned as follows:

- f. The Empowerment Center \$50,000 (+\$20,000)
- g. Groove City \$50,000 (+\$20,000)
- h. New Beginnings \$50,000 (+\$20,000)
- i. Harvesting Hope \$50,000 (+\$20,000)
- j. Harriet Tubman Museum and Educational Center \$50,000 (+\$20,000) and
- k. Alpha Genesis \$30,000 (+15,000).

This approach is summarized in Table 3. Staff recommends this approach as it honors the review process while still responding to concerns about inequity or bias expressed on September 26th from several non-profit leaders. However, this approach may be perceived as unfair to other organizations who received similar or higher scores on their applications but were not awarded additional funding by Council.

4. Reassign all funding in excess of what was requested by each organization while maintaining the award amounts recommended by the committee for each applicant that did not specify a requested amount. This would free up \$252,494 to reassign to other organizations. This approach is summarized in Table 4, though staff has not recommended how to reallocate this funding. Staff does not recommend this approach.
5. Assign an additional \$100,000 (or some other figure) from the yet-to-be assigned \$750,000 in ARPA to increase awards to non-profits as determined by Council. Staff does not recommend this approach. The City has yet to determine how to invest this \$750,000.

Regardless of which policy approach the Commissioners select, this process has shown that Cambridge has many very skilled non-profit organizations. It may be advisable for the City of Cambridge to set aside some funds—perhaps \$10,000 to \$20,000—to provide a third-party consultant to assist our community’s many non-profits with grant writing assistance, collaboration, organizational capacity building, and other related services. Such an investment would magnify the ability of these organizations to serve the underprivileged, increase arts, enhance cultural assets, and so much more.

Attachments: RFP, Grading Rubric, Tables 1-4, Email from Keith Adkins

ATTENTION Cambridge Non-profit Organizations

The Cambridge City Council is prepared to assist non-profit organizations in the community. Financial support will come from the City's allocation of American Rescue Plan Act (ARPA) funds.

Requesting organizations should send a letter to: Cambridge City Manager, Box 255, Cambridge, MD 21613, or by email to citymanager@choosecambridge.com.

The City is looking to support organizations with a history of viability and sustainability, which to a large degree will be demonstrated by its answers to the questions. (New organizations are not precluded from participating, but there may be a greater need to provide in depth answers to the questions).

Please provide responses to the following:

1. Is your organization a 501(c3)?
2. Are your organization's filings with the MD Secretary of State's Office up to date?
3. Provide your IRS 990, which is required of organizations with annual receipts greater than \$200,000.
4. Does the organization serve historically underserved, marginalized or adversely affected groups?
5. Address, if possible, issues of racial equity.
6. Provide an annual report
7. What percentage of your organization's revenue goes to administration?
8. Are your Board members compensated? if so, describe?
9. What is your staff compensation structure?
10. How many people are served by your organization in Cambridge?

Submissions will be reviewed with a committee appointed by the City Council. The committee's recommendations will be forwarded to City Council, which will select the organizations and amounts to be allocated.

Please submit all requested information no later than 5pm on Friday, May 13, 2022.

Grading Rubric

Criteria	Not Adequately Demonstrated	Partially Demonstrated	Thoroughly Demonstrated	Reviewer Score (0-110)
1. Applicant provides direct services to residents and/or creates community enrichment opportunities/activities through arts, education, history, culture, etc.	No direct services and/or community enrichment opportunities/ activities provided <div style="text-align: center;">0-8 Points</div>	Some indication that direct services and/or community enrichment opportunities/ activities are provided <div style="text-align: center;">9-16 Points</div>	Clear explanation that direct services and/or community enrichment opportunities/ activities are provided <div style="text-align: center;">17-25 Points</div>	____/25
2. Applicant mentions how the COVID-19 pandemic impacted the organization.	No mention of the COVID-19 pandemic impacting the organization <div style="text-align: center;">0-8 Points</div>	Identifies potential impacts of the COVID-19 pandemic to the organization <div style="text-align: center;">9-16 Points</div>	Provides detailed information on how the COVID-19 pandemic impacted the organization <div style="text-align: center;">17-25 Points</div>	____/25
3. Project/program promotes equity	Equity is not addressed <div style="text-align: center;">0-8 Points</div>	Could promote equitable outcomes, but few details are provided <div style="text-align: center;">9-16 Points</div>	Clearly focuses on addressing equity and providing equitable outcomes <div style="text-align: center;">17-25 Points</div>	____/25
4. Outlines past performance and/or a sustainable plan to meet objectives	No evidence of past performance and/or a sustainable plan <div style="text-align: center;">0-8 Points</div>	Limited details are provided on past performance and/or a sustainable plan <div style="text-align: center;">9-16 Points</div>	Sufficient evidence demonstrating past performance and/or a sustainable plan <div style="text-align: center;">17-25 Points</div>	____/25
5. Reviewer discretionary bonus points	Application is not compelling <div style="text-align: center;">0-3 Points</div>	Application and mission are acceptable <div style="text-align: center;">4-6 Points</div>	Application and/or mission is very compelling <div style="text-align: center;">7-10 Points</div>	____/10

Table 1: Total ARPA Requests by Organization (Updated)

Organization	Amount Requested
Alpha Genesis Community Development	\$80,000
Cambridge Empowerment Center	\$200,000
Cambridge Lighthouse Foundation	\$20,000
CASA of the Mid-Shore	\$25,000
Delmarva Community Services, Inc.	\$ 312,794
Dorchester Center for the Arts	\$39,797
Dorchester County Public Schools – Board of Education	\$517,388
Dorchester County Public Library	\$28,109
Dorchester Skipjack Committee	\$15,000
Dorchester Youth Lacrosse	Unspecified
Downtown Cambridge Main Street	\$70,000
Eastern Shore Land Conservancy	\$100,000
Good Shepherd Association	Unspecified
Greater Refuge Temple of God	\$100,000
Groove City Black Heritage & Culture Group	\$175,000
Harriet Tubman Center for Cultural and Educational Advancement	\$150,000
Harriet Tubman Museum and Educational Center	\$160,000
Harvesting Hope Youth and Family Services	\$482,570
Mace’s Lane – Boys and Girls Club	\$1,000,000
J. Noah Skills Academy	\$12,300
Mid-Shore Meals til Monday	\$60,000
New Beginnings Youth and Family Services	\$117,809
One Mission Cambridge	\$15,000
Partners in Giving, Inc.	\$8,000
Pauline F. and W. David Robbins Family YMCA	\$500,000
Richardson Maritime Museum	\$30,000
Snip Tuck, Inc.	Unspecified
St. Vincent De Paul Society	Unspecified
WHCP Cambridge Community Radio	\$9,300
Zion Methodist Church	\$10,000
Total Amount Requested	\$4,238,067

Table 2: ARPA Committee Recommendations

Organization	Average	Funding Request	Amount Awarded
CASA of the Mid-Shore	100.6	\$ 25,000	\$ 75,000
Mid-Shore Meals til Monday	99	\$ 60,000	\$ 75,000
Dorchester County Public Library	96	\$ 28,109	\$ 75,000
Dorchester Center for the Arts	94.6	\$ 39,797	\$ 75,000
One Mission Cambridge	86.6	\$ 15,000	\$ 75,000
Partners in Giving, Inc.	78.6	\$ 8,000	\$ 30,000
Dorchester Youth Lacrosse	76		\$ 30,000
Good Shepherd Association	75.8		\$ 30,000
Richardson Maritime Museum	74.4	\$ 30,000	\$ 30,000
Cambridge Empowerment Center	71	\$ 200,000	\$ 30,000
Groove City Black Heritage & Culture Group	70.6	\$ 175,000	\$ 30,000
Snip Tuck, Inc.	70.2		\$ 30,000
Cambridge Lighthouse Foundation	69	\$ 20,000	\$ 30,000
New Beginnings Youth and Family Services	68.8	\$ 117,809	\$ 30,000
Harvesting Hope Youth and Family Services	66.6	\$ 482,570	\$ 30,000
Harriet Tubman Museum and Educational Center	65.4	\$ 160,000	\$ 30,000
Greater Refuge Temple of God	63	\$ 100,000	\$ 15,000
WHCP Cambridge Community Radio	62.8	\$ 9,300	\$ 15,000
J. Noah Skills Academy	61.2	\$ 12,300	\$ 15,000
St. Vincent De Paul Society	60		\$ 15,000
Dorchester Skipjack Committee	56.2	\$ 15,000	\$ 15,000
Harriet Tubman Center for Cultural and Educational Advancem	54.2	\$ 150,000	\$ 15,000
Downtown Cambridge Main Street	54	\$ 70,000	\$ 15,000
Zion Methodist Church	53.4	\$ 10,000	\$ 15,000
Alpha Genesis Community Development	40.6	\$ 80,000	\$ 15,000
Total	70.744	\$ 1,807,885	\$ 840,000

Table 3: Option 3, Reassigning a Portion of Funding in Excess of Requested Grants

Organization	Funding Request	Award
Mace's Lane – Boys and Girls Club	\$ 1,000,000	\$ 100,000
Pauline F. and W. David Robbins Family YMCA	\$ 500,000	\$ 60,000
Mid-Shore Meals til Monday	\$ 60,000	\$ 60,000
CASA of the Mid-Shore	\$ 25,000	\$ 50,000
Dorchester County Public Library	\$ 28,109	\$ 50,000
Dorchester Center for the Arts	\$ 39,797	\$ 50,000
One Mission Cambridge	\$ 15,000	\$ 50,000
Cambridge Empowerment Center	\$ 200,000	\$ 50,000
Groove City Black Heritage & Culture Group	\$ 175,000	\$ 50,000
New Beginnings Youth and Family Services	\$ 117,809	\$ 50,000
Harvesting Hope Youth and Family Services	\$ 482,570	\$ 50,000
Harriet Tubman Museum and Educational Center	\$ 160,000	\$ 50,000
Partners in Giving, Inc.	\$ 8,000	\$ 30,000
Dorchester Youth Lacrosse	Unspecified	\$ 30,000
Good Shepherd Association	Unspecified	\$ 30,000
Richardson Maritime Museum	\$ 30,000	\$ 30,000
Snip Tuck, Inc.	Unspecified	\$ 30,000
Cambridge Lighthouse Foundation	\$ 20,000	\$ 30,000
Alpha Genesis Community Development	\$ 80,000	\$ 30,000
Greater Refuge Temple of God	\$ 100,000	\$ 15,000
WHCP Cambridge Community Radio	\$ 9,300	\$ 15,000
J. Noah Skills Academy	\$ 12,300	\$ 15,000
St. Vincent De Paul Society	Unspecified	\$ 15,000
Dorchester Skipjack Committee	\$ 15,000	\$ 15,000
Harriet Tubman Center for Cultural and Educational Advancem	\$ 150,000	\$ 15,000
Downtown Cambridge Main Street	\$ 70,000	\$ 15,000
Zion Methodist Church	\$ 10,000	\$ 15,000
Total	\$ 3,307,885	\$ 1,000,000

Table 4: Option 4, Reassigning All Funding in Excess of Requested Grants

Organization	Funding Request		Award
Mace's Lane – Boys and Girls Club	\$	1,000,000	\$ 100,000
Pauline F. and W. David Robbins Family YMCA	\$	500,000	\$ 60,000
Mid-Shore Meals til Monday	\$	60,000	\$ 60,000
Dorchester Center for the Arts	\$	39,797	\$ 39,797
Dorchester Youth Lacrosse			\$ 30,000
Good Shepherd Association			\$ 30,000
Richardson Maritime Museum	\$	30,000	\$ 30,000
Cambridge Empowerment Center	\$	200,000	\$ 30,000
Groove City Black Heritage & Culture Group	\$	175,000	\$ 30,000
Snip Tuck, Inc.			\$ 30,000
New Beginnings Youth and Family Services	\$	117,809	\$ 30,000
Harvesting Hope Youth and Family Services	\$	482,570	\$ 30,000
Harriet Tubman Museum and Educational Center	\$	160,000	\$ 30,000
Dorchester County Public Library	\$	28,109	\$ 28,109
CASA of the Mid-Shore	\$	25,000	\$ 25,000
Cambridge Lighthouse Foundation	\$	20,000	\$ 20,000
One Mission Cambridge	\$	15,000	\$ 15,000
Greater Refuge Temple of God	\$	100,000	\$ 15,000
St. Vincent De Paul Society			\$ 15,000
Dorchester Skipjack Committee	\$	15,000	\$ 15,000
Harriet Tubman Center for Cultural and Educational Advancem	\$	150,000	\$ 15,000
Downtown Cambridge Main Street	\$	70,000	\$ 15,000
Alpha Genesis Community Development	\$	80,000	\$ 15,000
J. Noah Skills Academy	\$	12,300	\$ 12,300
Zion Methodist Church	\$	10,000	\$ 10,000
WHCP Cambridge Community Radio	\$	9,300	\$ 9,300
Partners in Giving, Inc.	\$	8,000	\$ 8,000
Total	\$	3,307,885	\$ 747,506

From: [Thomas Carroll](#)
To: [Myra Ray-Howett](#); [Taysia Johnson](#)
Subject: FW: review
Date: Thursday, September 29, 2022 5:55:47 PM
Attachments: [image001.png](#)

Per the Mayor, we should include this in the packet for ARPA.

Tom

From: Steve Rideout <swrideout@aol.com>
Sent: Thursday, September 29, 2022 4:31 PM
To: keith@dcsdct.org
Cc: Thomas Carroll <tcarroll@choosecambridge.com>; Steve Rideout <swrideout@aol.com>
Subject: Re: review

Keith:

Thanks. I am sending your email on to the City Manager with a request that it be included with the materials for the Monday meeting. City Council is having a work session on Monday at 6 p.m. at city council chambers where the commissioners will receive information on the recommendations and discuss options available. No decision can be made on any of this as this is a work session only. The matter should then probably go on the council agenda for the 17th, I think, where they would make their decisions on what applications will be funded. You are welcome to come to Monday's meeting and the formal city council meeting on the 17th and make your request directly to the city council.

I am copying the city manager on this email so that he and others are aware of your outreach and my response.

Steve

-----Original Message-----

From: Keith Adkins <keith@dcsdct.org>
To: Steve Rideout <swrideout@aol.com>
Sent: Thu, Sep 29, 2022 4:19 pm
Subject: review

Good afternoon Sir,

Attached is a request to the City for ARPA funds and the committee's decision to remove Delmarva Community Services from the eligible list. Is there an appeal process? Any recommendations on how to proceed would be greatly appreciated. We have since received capital for the fencing from MTA but our employees continued to provide services to our passengers for vaccinations, medical appointments, and

to our clients in the group homes during Covid. We feel those requests meet the requirements per the guidelines of the American Rescue Plan.

Allowable uses of Coronavirus State and Local Fiscal Recovery Funds

- Respond to or mitigate the COVID-19 health emergency or its negative economic impacts, including assistance to households, small businesses, nonprofits, and aid for tourism, travel, and hospitality;
- To provide essential workers with premium pay;
- Cover revenue loss as a result incurred as a result of the COVID-19 emergency; or
- To make necessary investments in water, sewer, or broadband infrastructure

Thank you,

Keith Adkins, Deputy Director
Delmarva Community Services, Inc.
Phone: 410-221-1900 ext. 137
Fax: 410-221-2925