

1. Covid Relief Funds

Documents:

[COVID RELIEF FUNDS POSSIBLE SPENDING PROPOSALS.PDF](#)

COVID Requests - so far
Delmarva plus city Divisions/Depts



**Delmarva
Community
Services, Inc.**

Opening Doors to Independent Living

2450 Cambridge Beltway

P.O. Box 637

Cambridge, MD 21613

Phone: 410-221-1900

Fax: 410-221-1917

July 16, 2021

Mayor Andrew Bradshaw
City Council
PO Box 255
Cambridge, MD 21613

Cc: City Manager Patrick Comisky

Dear Mayor and Council,

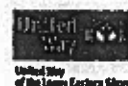
Delmarva Community Services, Inc. has successfully weathered the recent COVID-19 crisis and will continue to serve the most vulnerable populations in Cambridge and Dorchester County. As a necessity, we developed and implemented best practices for our clients' and Cambridge citizens' protection when quarantining individuals with developmental disabilities in our group homes for 18 months, arranging safe food pick up at the Food Pantry, transporting public transit riders across the counties to work, medical appointments, etc. and ensuring seniors received food and home visits to ensure their wellbeing. We never discontinued these services.

As we reopen and plan for the future, we know the "new normal" requires a stronger strategic plan for protecting our clients and the public from future threat of contagious disease including Covid, its variants and other significant contagious diseases. Additionally, the new Chesapeake Grove Intergeneration Center will open this fall and house not only a senior center and childcare center but also all-purpose spaces for the community at large to use.

We understand the city of Cambridge is receiving \$10 million in funding from The American Rescue Plan to "Respond to or mitigate the COVID-19 health emergency or its negative economic impacts, including assistance to households, small businesses,



Providing Support, Day, Residential, and Transportation to Older Persons and Persons with Developmental Disabilities

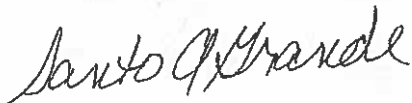


nonprofits". We have studied the general criteria from the plan and believe we can meet those criteria and help the city accommodate citizens of Cambridge. We hope the city will consider a distribution of \$20,000. to Delmarva Community Services, Inc. which we will utilize towards items bulleted below.

- Purchase Vollara air purifiers (each can cover up to 2,000 square feet)
- Bonuses for premium pay for "essential workers" who have gotten vaccinated. A one-time bonus.
- Conduct vaccination campaign and vaccination clinics
- Covid testing kits (including rapid tests) for all DCS Maryland facilities
- Salary (with premium pay) to hire a "Covid (or Infectious Disease) Coordinator" for DCS/Chesapeake Grove
- Lost revenue claims for some departments
- Delmarva Works: 1 Vibe Interactive Whiteboard with cart to allow both remote and person-to-person service delivery for individuals with developmental abilities seeking employment
- Fencing to protect DCT buses

Thank you for valuing the work we will continue to do in our community.

Sincerely,

A handwritten signature in cursive script that reads "Santo A. Grande".

Santo A. Grande, Ed.D.
President/CEO

Patrick Comiskey

From: Adam Pritchett
Sent: Sunday, August 08, 2021 9:57 PM
To: Mayor of Cambridge; Brian Roche; Lajan Cephas; Jameson Harrington; Spuffy Cephas; Chad Malkus; Patrick Comiskey
Cc: Brad Walters; Ben McCarter
Subject: Rescue Fire Company -Rescue money needs and budget items

City budget -RFC

3 - fire trucks, approximately 3.8 million top priority

As presented we are in need of replacing 3 pieces of fire equipment, this need will not go away and will only grow if not taken care of now. I understand this is a large cost to swallow at once, but the cost will increase at the end of the month as well as increase even more by the new year by approximately 250k. The only way to save money is obviously pay for the equipment up front, I see no other way to save money other than using the rescue money. We would typically finance this equipment which obviously adds a lot more cost to our annual operations budget and adds finance fees. All vendors have a yearly percentage increase with prices, I do not ever see the price of Fire equipment coming down, it will only go up, and as I stated in meeting the city has lost about 400k on just one truck just by pushing it down the road. Another option is to order all equipment now to lock in the price and pay for half of it now out of rescue money and then pay for the other half with next years allotment once the equipment comes in, this allows you to break the cost down into 2 years, you will only lose part of your prepayment discount.

This Wednesday we meet with the ISO representative for our five year review on equipment and operations to get our score, I will get as much info out of him to show how we are in need of this equipment. He happens to be the past chief of the city of Salisbury.

Washing machine and dryer room equipment upgrades- approximately 30k

This year we budget to upgrade the washing and drying equipment in the station for washing all of our fire gear/ linens/ and clothes. We are currently working on finalizing this upgrade and want to give council option on using rescue money for the purchase and use the budgeted city money elsewhere. This upgrade directly is used to decontaminate our equipment to reduce the spread of covid. If you choose not to use this then we will continue our original plan and use the budgeted money.

RFC Inc- non profit request

If the council decides to go down the road of giving to non profits, RFC Inc would like to request up to \$50,000. Over the past 2 years we have lost revenue from fundraising from different events that was cancelled due to covid. Please review and any help would be appreciated

Public safety building upgrades, RFC side

Garage door replacements- approximately \$150k total 10k per door

these doors have been in use for 14 years and have been used daily, they are wore out and outside vendor is called about once a month for some kind of repairs. Still waiting on an actual quote on doors, Jason from DPW is working on that. Priority used doors can be looked at if all doors are not replaced to lower cost

HVAC replacement- up to 150k depending on how much is replaced

There are a lot of HVAC units suppling the fire side as well as cpd side, there are needs for upgrades on units that have leaks or bad compressors. The software to controls the systems needs to be replaced, which costs approximately 25k. This software is vital as it is computer based to tell all equipment how to function throughout the building

Floors upgrade-approximately 10 to 15k

Jason is working on quotes for upgrading the surface of the floors with new epoxy coating in some portions of the hallways, the paint and tiles are wore out and needs a upgrade

UPS battery back up, batteries replaced-approximately 20k-

As we spoke with Jason last week this is in need of upgrading this year and was not looked into for placing it in the operations budget for the year. This backs up all computer equipment on RFC side.

Computer server upgrade- 5 to 10k

this server backs up all computers on RFC side, Dale advised us that the equipment was almost at shelf life when the building was built. He can do this work in house with the purchase of equipment. This should fall under any telecommunications upgrades

Storage container at rear lot for storage- 10k

Along with CPD, this would allow us to organize items we use out in the city and keep it out of the firehouse, also will use as a training facility rather than using the hallways of the firehouse and getting them dirty. Our members train multiple times each month

This completes a list of the large items needed for upgrades and capital improvements, any and all help with completing this would be appreciated, I completely understand what you are tasked with in completing this budget of the rescue money. Please reach out to me if you have any further questions, I want to make it clear that the proposal for equipment does go up after August 25th, that number goes up 3 percent which is 110k. Thank you for all you do for us.

Adam Pritchett
Chief of Department
Rescue Fire Company
4104632145

Patrick Comiskey

From: Pat Escher
Sent: Monday, August 09, 2021 5:13 PM
To: Patrick Comiskey; George Hyde; Ina Holden; Carol Richardson; Mark Lewis; Adam Pritchett; Jane Dorman; Scott Fitzhugh; Deborah Cooper; pthomas@mlg-lawyers.com
Cc: Roslyn Matthews
Subject: RE: COVID Funds

Sidewalks – Leonard’s Lane, Academy Street Park Lane

Warm Regards

Pat

Patricia Escher, A.I.C.P., Division Manager
Divisions of Planning & Zoning and Housing
1025 Washington Street
Cambridge, Maryland, 21613
410-228-1955
pescher@choosecambridge.com

From: Patrick Comiskey <pcomiskey@choosecambridge.com>
Sent: Monday, August 09, 2021 5:05 PM
To: George Hyde <ghyde@choosecambridge.com>; Pat Escher <pescher@choosecambridge.com>; Ina Holden <iholden@choosecambridge.com>; Carol Richardson <crichardson@choosecambridge.com>; Mark Lewis <mlewis@cambridgepd.org>; Adam Pritchett <apritchett@choosecambridge.com>; Jane Dorman <jdorman@choosecambridge.com>; Scott Fitzhugh <sfitzhugh@oasismarinas.com>; Deborah Cooper <dcooper@choosecambridge.com>; pthomas@mlg-lawyers.com
Cc: Roslyn Matthews <rmatthews@choosecambridge.com>
Subject: COVID Funds

Dear All:

Please put together a list of items you would like to see COVID Funds utilized for if you have not done so already and submit the list to me by 2:00 p.m., August 19th.

Also, we are limited on how we can utilize the funds; however, we will look at all ideas.

Thank you.

-Patrick

Patrick Comiskey

From: mlewis@cambridgepd.org
Sent: Tuesday, August 10, 2021 7:59 PM
To: Patrick Comiskey
Subject: RE: COVID Funds

Patrick,

I have previously submitted the Police Department List for the COVID Federal Funds. This list is as follows:

- Fix the PSB Interior and Exterior Camera System \$100,000.00 ***Top Priority
- Storage Building for the Police Department \$10,000.00
- 10 New Portable Radios \$50,000.00
- Drone and Officer Training \$50,000.00
- Taser Upgrade \$109,000.00
- 5 New Police Vehicles \$265,000.00 (*if we go with the lease program that will take care of this item)
- On Board Vehicle Cameras and Tag Readers \$185,000.00

Subsequently, I met with Adam and Jason concerning needed repairs to the public safety building. The following are needed or will be needed in the upcoming years:

- CPD HVAC System for the building \$100,000.00
- Update all Fingerprint Scanners for the entire building \$13,500.00
- Removing Old Carpets and Putting down epoxy 1st Floor \$10,000.00
- Replacing Filing Cabinets in the Squad Room 1st Floor \$20,000.00

Chief Lewis

From: Patrick Comiskey <pcomiskey@choosecambridge.com>
Sent: Monday, August 9, 2021 5:05 PM
To: George Hyde <ghyde@choosecambridge.com>; Pat Escher <pescher@choosecambridge.com>; Ina Holden <iholden@choosecambridge.com>; Carol Richardson <crichardson@choosecambridge.com>; Mark Lewis <mlewis@cambridgepd.org>; Adam Pritchett <apritchett@choosecambridge.com>; Jane Dorman <jdorman@choosecambridge.com>; Scott Fitzhugh <sfitzhugh@oasismarinas.com>; Deborah Cooper <dcooper@choosecambridge.com>; pthomas@mlg-lawyers.com
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Emailed + hard copy to Patricia 8/18/21

WATER INFRASTRUCTURE IMPROVEMENTS RECOMMENDED BY MUC

THESE ITEMS WOULD INCREASE FLOW AND STRENGTHEN SYSTEM FOR ALL AREAS OF THE CITY. WE HAVE MULTIPLE DEVELOPMENTS IN PROGRESS WHICH WE NEED TO GUARANTEE ADEQUATE FLOW AND FIRE PROTECTION.

	Estimates
Upgrade approximately 1,300 ft of 8 inch water main from Glasgow St Booster Station north on Glasgow Street to Hambrooks Avenue with 12 inch water main.	\$503,000
Upgrade approximately 1,300 feet of 2 inch and 6 inch water mains on Hambrooks Blvd to 12 inch water main	\$1,098,000
Upgrade approximately 1,690 feet of 6 inch water main along Bay View Ave, from Hambrooks to Maple Ave, to 8 inch water main	\$537,000
All of the 2 inch water mains east of Route 50, between Radiance Drive and Roslyn Ave should be upgraded to 6 inch water main, approximately 3,550 feet	\$1,027,000
The Existing 8 inch water main on Bayly Road should be extended northeast from Maces Lane to Race St, approximately 3,500 feet. During Construction, the existing 6 inch water main on Goldsborough Ave should be tied into the new main.	\$1,189,000
Upgrade the 8 inch water main along Sandy Hill Rd to the end of Hatsawap Rd to a 12 inch main, approximately 4,770 feet.	\$1,692,000
Upgrade the 6 inch water main on Jenkins Creek Rd to 8 inch water main approximately 1,875 feet from Mako Dr to Legacy Drive	\$600,000
Install Booster Station on Washington St at Leonard Lane on City Property to increase flow to developments in progress. (without elevated tank).	\$1,300,000
Replacement of aging meters with new Mach 10 meters	\$1,200,000
TOTAL OF ESTIMATES	\$9,146,000

* I know fire trucks are important but it won't do any good if you don't have adequate fire flow.



City of Cambridge

DEPARTMENT OF PUBLIC WORKS

1025 WASHINGTON STREET
CAMBRIDGE, MARYLAND 21613
TELEPHONE: 410-228-1955
FAX: 410-228-1474
MD RELAY (V/TTY) 7-1-1 or 1-800-735-2258
E-Mail: ghyde@choosecambridge.com

MEMO TO: Patrick Comiskey, City Manager

FROM: George Hyde, City Engineer

DATE: August 17, 2021

RE: Utilization of COVID Relief Funds

I think the following items should be considered for funding:

West End Area Sewer Collection System Improvements- Phase I

This project is needed to address the inflow and infiltration (I & I) problem that is leading to ongoing sewer overflows. Work would include replacement or relining of approximately 6,300 ft. of sewer mainline, 105 house laterals and 32 manholes. Estimated Cost: \$2,200,000 (Includes design & construction phase services)

Trenton Street Pumping Station

The Trenton Street sewage pumping station is one of the City's major pumping stations and serves the majority of the City core. It was originally constructed in 1936 at the same time the City's wastewater treatment plant was being built. The pumping station was last upgraded in 1978. In recent years, there have been numerous pump failures as the pumps and motors have exceeded their expected service life. Also, there have been issues with the suction pipes leaking and preventing the pumps from priming. During recent repairs to the suction pipes, there was structural cracking observed in the slab above the wet well. The proposed project would abandon the existing wet well and construct a new one in an adjacent location. Due to the pumping station's location, less than 100 feet from Cambridge Creek, it is critical that improvements be made before there are any major failures. Also, an upgraded pumping station, with improved pumping capacity, would help reduce the potential for sewer back-ups and overflows which occur in the West End area. Estimated Cost: \$2,300,000 (Includes design & construction phase services)

Installation of Check Valves on Storm Drain Outfalls

This project is needed for flood control and to prevent tidal waters from entering the sewer system which is contributing to ongoing sewer overflows. Work would include installation of check valves on approximately 11 storm drain outfalls in the West End area. Most of these valves can be installed by DPW staff but some contractor support may be necessary. Estimated Cost: \$100,000

Street Resurfacing

When the Pavement Condition Study was performed by a consultant in 2018, they advised that the City should be spending a minimum of \$500,000 per year on resurfacing

to maintain the existing level of surface at the time. Due to a budget freeze in FY2020 and budget cuts in FY2021 resulting from COVID impacts, only \$60,000 of resurfacing was completed in that 2-year span. If we continue to fall behind, the cost will grow exponentially.

<i>PAVING Budget</i>	2018	250,000	2021	142,000
	2019	250,000	2022	300,000
	2020	250,000		

(Includes the \$142,000)

Assistant City Engineer Position

The Assistant City Engineer position has been left unfilled since September 2019 which has impacted the engineering department's ability to manage additional projects, perform in-house design, prepare grant applications, etc.

Patrick Comiskey

From: Carol Richardson
Sent: Friday, August 20, 2021 5:04 PM
To: Patrick Comiskey
Subject: RE: COVID Funds

Economic Development priorities for the expenditure of American Rescue Plan funding are as follow:

- **Pine Street Community Market/Beasley Project** – funding is needed due to the increased cost of construction due to the COVID-19 Pandemic.
- **Mace's Lane Community Center** – funding is needed to complete this project. The project cost has also increased due to the COVID-19 pandemic. Additional monies will come from fundraising, state grants, and bond bills. However, funding will still be needed to establishment an endowment for the facility.
- **Façade Improvement Program** – the City has not received state grant funding for the FIP in a few years. Several residents and businesses have inquired about funding.
- **The Harriet Tubman Mural** viewing area will be improved by Alpha Genesis Community Development Corporation which has received funding to improve the area behind their building located at 438-432 Race St. in order facilitate tourists as well as A & E District events. The city owns the nearby parking area and Cannery Way. Improvements to this area are essential to drawing tourists and supporting activities on Race St.
- **Hearn Building** – continue dialogue with Green Street to establish workforce housing in the Hearn Building and 505 Race St. I have had conversations with the CEO and he is willing to have further discussions to discuss concessions they are willing to make and to fully respond to concerns raised by the City Council.
- Provide **grants to local businesses and non-profits** and establish a revolving loan fund.
- **Wayfinding/signage** is sorely needed in the city. Signage needs to be integrated and uniform. Establish kiosks at the Gateway and/or in the Downtown Area.
- **Trash cans** – place additional trash cans with covers in the Pine St. District.
- **Leonard's Lane** is need of a sidewalk. Due to the location of the Boys and Girls Club, there will be increased foot traffic.
- **Pine Street** – paving is needed, and traffic speed mitigation measures are needed.
- **Cornish Park** – the playground equipment needs to be replaced. It is unsafe according to residents.
- **Pleasant St.** needs paving according to residents.
- **Wells St.** needs paving according to residents.

Carol Richardson
Director of Economic Development

City of Cambridge
1025 Washington St

Cambridge, MD 21613
Direct - 410-221-6074
Cell - 443-521-9826
www.choosecambridge.com

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Sent: Monday, August 09, 2021 5:05 PM
To: George Hyde <ghyde@choosecambridge.com>; Pat Escher <pescher@choosecambridge.com>; Ina Holden <iholden@choosecambridge.com>; Carol Richardson <crichardson@choosecambridge.com>; Mark Lewis <mlewis@cambridgepd.org>; Adam Pritchett <apritchett@choosecambridge.com>; Jane Dorman <jdorman@choosecambridge.com>; Scott Fitzhugh <sfitzhugh@oasismarinas.com>; Deborah Cooper <dcooper@choosecambridge.com>; pthomas@mlg-lawyers.com
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