

Notice

City of Cambridge City Commission

WORK SESSION

Wednesday, June 2, 2021

at 6:00 p.m.

Notice to Citizens: The City Commissioners are conducting the City business by way of a conference call because of the Corona Virus threat. Citizens may observe the meeting by going on-line to TownHallStreams.com.

Agenda

- I. Cambridge Fiscal Year 2022 Budget

City of Cambridge Proposed 2022 Budget

General Fund Revision 1: May 27, 2021

I. City Commissioner Goals

- A. **Police Officer Pay Increase follows Chart provided by FOP President.**
This supported in future years by the application of the funds saved from debt payments to the city marina going to police salaries beginning in FY 2023.
Police Officers, overall, receive probably the highest pay increase in the history of the city?
 - i. ***On average, a \$5,763 increase per officer***
 - ii. \$1,000 one-time pay adjustment for all officers on Chief specified date in 2022
 - iii. Officer starting pay is \$500 more than Easton.
- B. All other City Workers
 - i. Workers receive a 2% pay increase.
 - ii. \$500 one-time pay adjustment in early 2022 fiscal year.
 - iii. All city workers make at least \$15 an hour.
- C. Leonards Lane Pathway: \$75,000 allocation to undertake the work.
- D. ***Main Street Contract for Economic Development Services (\$50,000 instead of \$75,000)***
- E. Allocation for hiring a lobbyist for Annapolis.
 - i. Lobby for fire and police service fee bills
 - ii. Work to secure grants and stimulus funds for Cambridge
- F. Purchase four new police cars.
- G. Carry out \$3 million grant projects.
- H. Purchase a new leaf vacuum truck

II. Other Objectives

- A. Continuing support for Phillips Packing House
 - i. City obligated \$142,000 for sidewalk and drainage work along Dorchester.
 - ii. Funds for milling and paving Dorchester Avenue from Washington to Cedar.
- B. Commitment of \$125,000 toward parking lot development for Packing House and Park.
- C. ~~Funds appropriated for "gutting" and removing lead, asbestos, and other environmental issues inside the old city hall, also funds to secure an architect for the development of a design and bid booklet.~~
- D. Replacing out almost two dozen computers in the police station.
- E. Replacing overhead cameras at the public safety building.

III. Maces Lane Community Center Funding for Director Position

Propose creating a Maces Lane Center Director Position and offering the job to the former Economic Development Director

Sewer Objectives

- A. Funds allocated to hire an engineer and pay her to put a bid booklet together for two \$5 million dollar sewer line replacement projects.
- B. Funds allocated to hire a technician to clean out sections of the city line.

City of Cambridge: General Fund Expenditures

Rev May 27

	Budget 2020	Budget 2021	Proposed 2022
100 Commissioners	101,153	114,592	76,360
110 Mayor	18,513	23,017	20,033
112 City Manager	197,966	204,656	217,988
115 Elections	2,500	50,000	0
120 Finance	368,739	339,073	442,442
122 Law	148,500	171,500	161,500
130 Plan & Zoning	208,501	219,636	237,357
145 Info Tech	362,789	334,167	406,663
200 Police Dept	5,141,752	5,729,851	6,480,387
262 Fire Dept	706,766	721,918	766,333
270 Muni Prop	2,321,750	1,666,204	1,391,597
300 Public Works	334,887	280,897	328,716
301 Engineering	375,041	277,615	363,066
302 Building & Safety	304,622	302,819	386,209
306 Sanitat & Waste	887,271	1,030,236	1,053,681
311 Hvy Equip Maint	51,709	51,285	55,186
316 Hghwy & Streets	924,714	786,331	1,090,939
328 Eco Dev	295,247	106,639	62,000
330 Com Dev	1,017,837	2,918,981	3,520,784
333 Special Events	101,016	101,016	101,016
New Macses Lane Center	130,000	65,000	84,020
700 Misc	-1,042,006	-844,074	-101,515
Total	12,959,267	14,651,359	17,144,762

Rev May 27

	Actual 2017	Actual 2018	Budget 2019	Actual 2020	Budget 2021	Proposed 2022	Mark 2022
200 Police Administration							
20 Salary-Regular	546,850	508,161	454,247	403,801	400,581	444,359	
30 Salary-Overtime	14,000	0	0	0	0	4,444	
100 FICA Expense	41,588	38,343	34,750	30,891	31,257	34,333	
110 Health Insurance	48,891	81,000	76,680	76,139	66,513	89,328	
120 Pension	57,190	17,776	15,463	16,091	16,800	19,055	
121 LEOPS Pension	0	82,956	139,312	30,460	31,820	0	
150 Recruitment	26,000	18,655	18,000	15,000	15,000	15,000	15,000
160 Employee Training	4,929	10,575	10,100	9,400	12,500	12,500	12,500
161 Wellness/Stress Treatment	0	0	0	0	0	8,000	8,000
170 Workers Compensation	2,019	1,858	2,063	53,271	47,295	650	
180 Unemployment Insurance	1,901	68	1,484	1,484	0	1,200	
190 Miscellaneous Benefits	0	0	0	0	0	0	
200 Office Supplies	11,850	13,064	11,850	11,610	11,850	11,850	11,850
220 Telephone	0	0	0	0	0	9,000	
250 Travel	0	3,087	3,500	3,600	3,500	3,500	3,500
260 Dues and Publications	1,345	1,580	550	1,090	550	550	550
270 Meetings and Conventions	4,058	808	1,240	1,240	800	800	800
290 Computer Maintenance	0	0	0	0	0	0	
322 Community Outreach Prog	3,250	3,122	1,550	4,550	1,550	1,550	1,550
323 Pine Street Substation	3,737	4,371	4,400	4,400	4,400	4,400	4,400
330 Operations Supplies	1,464	0	0	0	0	0	
340 Office Equip Repair/Maint	0	0	0	0	0	0	
370 Tools/Equipment	23,125	30,431	30,515	25,655	28,000	28,000	28,000
410 Communications	12,827	27,904	13,500	12,000	11,000	11,000	11,000
450 Explorer Program	1,756	1,920	2,500	2,500	2,000	2,000	2,000
500 Professional Services	7,435	12,710	7,000	8,000	7,000	11,000	11,000
590 Awards	600	188	600	2,600	1,200	1,200	1,200
Events	0	0	0	0	15,000	15,000	15,000
610 Utilities	0	0	0	0	0	37,000	
720 Insurance-Property	1,892	1,834	2,011	76,013	73,923	83,723	
Public Safety Bldg Bond	0	0	0	0	431,523	431,259	
805 Non-Bonded Debt	52,657	44,082	44,291	0	0	0	
Subtotal	869,364	904,493	875,606	789,795	1,214,062	1,280,701	126,350

Rev May 27

	Actual 2017	Actual 2018	Budget 2019	Actual 2020	Proposed 2021	Proposed 2022	Mark 2022
201 Patrol							
10 Salary Supervisor	0	0	0	0	0	0	
20 Salary-Regular	1,541,620	1,545,397	1,657,019	1,711,912	1,653,382	1,719,317	
30 Salary-Overtime	108,903	101,274	96,478	156,513	132,271	257,898	
100 FICA Expense	135,001	125,418	169,143	142,055	136,602	151,257	
110 Health Insurance	189,345	293,510	289,680	239,294	535,043	652,337	
120 Pension	0	0	0	0	0	0	
121 Pension LEOPS	452,354	370,647	407,934	511,887	462,127	775,000	
161 Wellness Program	225	350	0	0	0	0	
170 Workman's Compensation	234,366	242,348	275,408	366,376	278,694	350,000	
180 Unemployment Insurance	5,977	238	5,387	5,387	5,000	5,000	
230 Postage	0	0	0	0	0	0	
300 Vehicle Gas & Oil	50,102	56,749	57,500	55,105	45,000	50,000	50,000
310 Vehicle Repairs & Maint	25,793	28,916	30,000	35,000	35,000	35,000	35,000
321 K-9 (formerly Dare Program)	11,774	0	3,700	3,700	6,000	6,000	6,000
324 Bike Patrol	5,629	0	1,000	0	1,000	1,000	1,000
330 Operations Supplies	0	0	0	0	0	0	
370 Tools/Equipment	10,000	6,600	6,600	6,600	6,600	6,600	6,600
390 Uniforms	29,281	19,515	13,350	16,350	18,000	15,900	15,900
420 Body Camera Maint Agree	32,940	32,940	33,000	37,203	36,327	37,203	37,203
470 Clothing Purchase	0	0	0	0	0	0	
490 Ammunition	6,650	6,447	12,000	8,000	12,000	12,000	12,000
495 Dispatcher Costs	180,061	177,217	177,217	177,217	177,217	177,217	177,217
790 Lease Payments	0	0	0	0	0	0	0
840 Machinery & Equip Capital	106,430	97,228	40,000	0	0	0	0
860 Vehicle	0	28,362	0	80,600	80,000	182,000	172,000
971 Lapse Time	0	0	0	-140,000	0	0	0
Subtotal	3,126,451	3,133,156	3,275,416	3,413,199	3,620,263	4,433,729	512,920

Rev May 27

	Actual 2017	Actual 2018	Budget 2019	Actual 2020	Budget 2021	Proposed 2022	Mark 2022
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234 BJAG Grant

30 Salary-Overtime	0	0	0	0	0	0	0
330 Operations supplies	0	0	0	5,918	6,500	5,918	5,918
County Share	0	0	0	5,918	6,500	5,918	5,918
Subtotal	0	0	0	11,836	13,000	11,836	11,836

235 Bullet Proof Vest Grant

330 Operation Supplies	0	0	0	5,980	4,500	4,200	4,200
Subtotal	0	0	0	5,980	4,500	4,200	4,200

236 Tobacco Compliance Grant

30 Salary-Overtime	2,500	1,349	0	0	3,000	2,500	2,500
Subtotal	2,500	1,349	0	0	3,000	2,500	2,500

238 MD Safe Streets

30 Salary-Overtime	38,740	27,411	0	30,000	31,000	10,000	10,000
330 Operation Supplies	0	0	0	0	0	0	0
Subtotal	38,740	27,411	0	30,000	31,000	10,000	10,000

239 Ironman

30 Salary-Overtime	0	0	18,000	20,000	25,000	25,000	0
330 Operation Supplies	0	0	0	0	0	0	0
Subtotal	0	0	18,000	20,000	25,000	25,000	0

Police Officer Recognition

30 Salary-Overtime	0	0	0	0	0	36,000	0
Retirement and Benefits	0	0	0	0	0	21,600	0
Subtotal	0	0	0	0	0	57,600	0

333 Special Events

30 Salary-Overtime	0	0	0	0	5,000	5,000	0
Subtotal	0	0	0	0	5,000	5,000	0

Police Department Total	4,845,309	4,867,000	4,958,756	5,141,752	5,729,851	6,480,387	677,806
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Rev May 27

	Actual 2017	Actual 2018	Budget 2019	Budget 2020	Budget 2021	Proposed 2022
328 Economic Development						
20 Salary-Regular	67,176	62,534	70,354	72,454	54,384	0
40 Salary-Part Time	0	0	0	0	0	0
100 FICA Expense	4,981	4,661	5,382	5,543	4,160	0
110 Health Insurance	13,285	9,000	8,520	14,503	8,307	0
120 Pension	6,728	6,850	8,533	8,550	6,999	0
160 Employee Training	0	1,508	1,500	1,500	2,000	0
170 Workman's Comp	3,124	3,061	7,035	6,255	4,039	0
180 Unemployment Insurance	224	8	375	375	0	0
200 Office Supplies	480	215	0	0	0	0
210 Printing	360	519	800	800	500	0
220 Telephone	1,418	0	0	0	0	0
230 Postage	0	0	0	0	0	0
240 Advertising	12,330	24,915	23,000	23,043	22,200	0
250 Travel	53	1,359	500	500	750	0
260 Dues & Publications	1,187	992	1,000	1,000	1,300	0
270 Meetings & Conventions	0	0	0	0	1,000	0
290 Computer Maintenance	0	0	0	0	0	0
330 Operation Supplies	353	262	2,000	1,500	1,000	0
500 Professional Services	45,002	0	0	18,720	0	50,000
Contractual Services	0	0	0	0	0	12,000
870 Community Legacy DAC	0	0	0	0	0	0
872 DHCD Maple St Proj Coord	0	0	0	0	0	0
874 Passthrough Grants	109,637	0	0	0	0	0
878 DHCD SD SGIF	0	4,512	0	0	0	0
Subtotal	266,338	120,396	128,999	154,743	106,639	62,000

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	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Budget 2020	Budget 2021	Proposed 2022
700 Miscellaneous								
100 FICA Expense	317,286	0	0	0	0	0	0	0
110 Health Insurance	407,905	0	0	0	0	0	0	0
120 Pension	241,335	0	0	0	0	0	0	0
170 Worker's Comp	260,972	0	0	0	0	0	0	0
180 Unemploy Ins	12,741	0	2,067	0	0	0	0	0
500 Professional Serv	0	0	0	0	0	0	0	40,000
720 Insurance Prop	170,289	0	0	0	0	0	0	0
760 Contingency	0	675	0	0	0	0	25,000	512,000
875 Façade Improve Progr	93,049	46,678	37,114	4,512	0	140,504	0	25,000
905 Overhead Allocat	0	0	-1,261,417	0	-1,476,094	-1,371,074	-1,371,074	-1,371,074
960 Reimbursable Exp	0	8,912	0	0	0	0	0	0
965 Approp Reserve	0	0	25,000	0	75,000	52,843	0	0
971 Lapse Time	0	0	0	0	-115,000	0	0	0
Loan Fee	0	0	0	0	0	0	40,000	0
PW Old Wing	0	0	0	0	0	0	0	25,000
Health Ins Contr	0	0	0	0	0	0	0	0
Historical Society	0	0	0	0	0	0	0	10,000
Sailwinds Gateway	0	0	0	0	0	0	1,000	1,000
CWDI	0	0	0	0	0	0	0	65,950
Leonards Lane Path	0	0	0	0	0	0	0	75,000
Packinghouse Lot	0	0	0	0	0	0	0	125,000
Trenton St Brdwalk	0	0	0	0	0	0	0	1,000
Old City Hall Work	0	0	0	0	0	0	0	134,775
990 Trans to Other Fnds	0	133,302	0	-1,381,774	267,714	276,225	396,000	254,834
Subtotal	1,503,577	189,567	-1,197,236	-1,377,262	-1,248,380	-901,502	-909,074	-101,515