City of Cambridge

DEPARTMENT OF PUBLIC WORKS

1025 WASHINGTON STREET
CAMBRIDGE, MARYLAND 21613
TELEPHONE: 410-228-1955
FAX: 410-228-1474
MD RELAY (V/TTY) 7-1-1 or 1-800-735-2258

GRADING PERMIT APPLICATION

Date ____________________

Project Name: ________________________________________________

Permit Fee: The Grading Permit Fee, as of July 1, 2007, includes cost of engineering plan review, storm water management review, preparation of a Public Works Agreement, and site inspections. It is calculated as **$200 plus $200 per plan sheet**. If your project was submitted for review prior to July 1, 2007, it falls under the previous fee schedule, which consisted of $100 for 5,000 to 20,000 sf of disturbance, $200 for over 20,000 sf of disturbance, and an additional $100 for storm water management review.

Base Permit Fee: $ 200

No. of Plan Sheets: _____ x $200 = $ ________

Total Fee = $ ________

Recorded Property Owner:

Name: ________________________________

Telephone: ___________________________ fax: _________________________

Address: ______________________________

e-mail: _______________________________

Site Information:

Nature of Project: ( ) RESIDENTIAL ( ) COMMERCIAL

( ) INDUSTRIAL ( ) INSTITUTIONAL

Location of Property___________________________________________

Map_________ Parcel(s)_________________________________________

Zoning Classification ____________________________________________

# of units/lots__________________________________________________

Total acres _________ Disturbed area _________

Acreage in Critical Area _________

Size of structure(s)__________ (Square feet gross floor area)

Applicant/Agent (Person whom we will contact):

Name: ________________________________

Telephone: ___________________________ fax: _________________________

Address: ______________________________

e-mail: _______________________________

Revision: January 2014
Submittals:
The Department of Public Works requires three (3) copies of signed and approved plans, sealed by a professional engineer, prior to the issuance of a grading permit (see below). Approved plans should be delivered to:

City of Cambridge
Department of Public works
1025 Washington Street
Cambridge, MD 21613

The following requirements must be met prior to the issuance of a Grading Permit.

(  ) Grading Permit Fee paid.
(  ) Notice of approval from Dorchester Soil Conservation District.
(  ) Approved construction plans (3 copies), sealed by a registered Professional Engineer licensed in the State of Maryland, bearing approvals from City Planner, City Engineer, Municipal Utilities Commission, Rescue Fire Company, and Owner.

Grading Permits issued by the Department of Public Works are for grading, site work, and public improvements – construction only. A separate building permit must be obtained prior to starting building construction/demolition.

Any revision to the approved construction plans must be submitted to the City Engineer for approval.