

**Municipal Utilities Commission
Minutes
September 28, 2017**

The Municipal Utilities Commission met in regular session on Thursday, September 28th, 2017, at the Municipal Utilities Commission conference room at 410 Academy St., Cambridge, Md., Andy Pasden MUC Commissioner convened the meeting at approximately 5:30 pm.

Present: Andy Pasden-MUC Commissioner
Joe Brooks-MUC Commissioner
Glenn Ford-MUC Commissioner
Steve Williams-MUC Commissioner
Megan Nabb-Holotik MUC Commissioner
Jane Dorman-MUC Water Resource Administrator
Kevin Johnson- Superintendent-MUC
Ed Bramble-Asst. Superintendent-MUC

Absent: Mayor Victoria Jackson-Stanley

Expenditures

Expenditures for the month of August 2017 in the amount of \$170,323.39 were submitted for approval. After further discussion, a motion to approve the expenditures was made by Mrs. Megan Nabb-Holotik, seconded by Mr. Williams.
Approved.

Minutes

Minutes for the MUC meeting of August 24th. 2017, were submitted for approval. Motion to approve minutes was made by Mrs. Nabb-Holotik, seconded by Mr. Ford.
Approved.

Schedule of Fees for MUC Services

Mrs. Dorman provided the Commission with a draft outlining the changes that she is proposing for new services. She said that she has given the City Attorney the changes which he will examine. Upon the completion of the proposed changes, Mrs. Dorman will resubmit the proposal to the Commission before requesting approval from the City Council.

Mr. Bramble explained the costs associated with these proposed changes including any new construction which requires a separate fire line service.

Motion to move forward with the process was made by Mr. Williams, seconded by Mr. Brooks.
Approved.

New Main Installation

Mr. Bramble informed the Commission that Mrs. Dorman had advised the City Council of the changes that are being made to the mains on Charles St., Dobson St., and Skinners Ct. He said they have begun work on Dobson St. tying in one house at a time to prevent anyone from being without water for an extended period.

Mr. Pasden asked Mr. Bramble if he had estimated time of completion. Mr. Bramble said all three should be completed by early spring of 2018.

Mr. Brooks asked if they had an estimated cost of the project. Mrs. Dorman said she estimated Charles St. to be \$13,000.00, Dobson St. and Skinners Court to be \$20,000.00 each and the money will come from the new main and installation fund to cover all costs.

Superintendent's Report

Mr. Johnson reported on the pumpage and billing for the month of August 2017, including sixteen street openings and repairs, adding one new residential service located at 2833 Church Creek Rd.

Mr. Pasden questioned the water consumption for the month of August. Mrs. Dorman said due to a very wet summer the irrigation usage was down causing the consumption of water and revenue to be down.

Other

Mrs. Dorman informed the Commission that a tentative date for the November/December dinner meeting to be held at the Cambridge Yacht Club will be on December 7, 2017 at 6:30 pm.

Mr. Pasden and Mr. Brooks informed the Commission that they will be unavailable for the October meeting.

With no further business, a motion was made to adjourn at approximately 5:55 pm.

Respectively submitted
Chris Donovan