

The City Council met in regular session on Monday, September 24, 2018 in Council Chambers. A quorum being present, Mayor Victoria Jackson-Stanley called the meeting to order at 6:00 p.m. Those Commissioners in attendance were Commissioners Rideout, Sydnor, Foster, Cannon, and Hanson. Mayor Victoria Jackson-Stanley asked for a moment of silence in honor of Claude Gootee who was the City's Election Supervisor for more than 40 years. He passed away last week. Kaylee VanDyke led in the Pledge of Allegiance.

Agenda

1. Council to approve or amend agenda as presented.

Patrick Comiskey, City Manager, asked that Item No. 16 be removed from this agenda. It will be put on a future agenda after the State can give us further information. Commissioner Rideout asked that the meeting minutes be removed from the consent calendar so a few changes could be made.

A motion by Commissioner Rideout to approve the amended agenda was seconded by Commissioner Cannon and approved 5:0.

Mayor's Award

2. Council to name the 3rd Saturday in August every year as *Groove City Culture Fest Day* and to present Mayor's Citations to the Committee for their hard work and dedication in reviving this festival

Certificates were presented to Veronica Taylor, Christopher Pinder, Verlisha Taylor, Andra Jones, Jamie Stanley, Katie Clendaniel, Tavonya Chester, Dion Banks, Lynette Wongus, Portia Ennals, Doemetris Jones, Robin Sample, Ericca Stanley Jones, Pam Allen, Duane Farrow, Jonathan Molock, Kisha Petticolos, DeAdrein Jones, Dormaim Green, Sheila Jones, and Omeika Jackson. (Some members were not present.)

A motion by Commissioner Foster to name the third Saturday in August every year as *Groove City Culture Fest Day* was seconded by Commissioner Cannon and approved 5:0.

Public Comment

Portia Johnson-Ennels said part of Cornish Drive is a dead end. At one time there was a no parking sign on the fence. The fence and sign have been removed. People are now parking on the street and this makes it very difficult to back out of the driveways. The Traffic and Safety Committee will review the City Code to determine if there are any parking restrictions on this portion of the street.

Portia Johnson-Ennels asked Council to gut the inside of the former City Hall/Firehouse at 307 Gay Street to give the children a skating rink.

Portia Johnson-Ennels said she is disappointed that the former Housing Task Force was not contacted when the Housing Specialist wrote her report. They did all the work and the City did not follow up on it. The report is good but it was already written.

Michael Wheatley thanked Council for re-appointing him to the City's Ethics Commission.

Henry VanDyke, Lil Bitta Bull BBQ, requested that if a vendor already has a peddler's license that the fee be cut in half so they are not hit two times with the same fee. He asked for permission to operate his food truck at the City Marina. He has been operating there on Fridays and didn't realize he needed permission from the City because he thought it was from a private organization. Oden Wheeler said there are a couple of vendors who want to set up during the Ironman event this weekend, perhaps in the area known as the duck walk area. Commissioner Rideout reminded Council that we have a contract with Ironman and they may have exclusive rights to vendors. He suggested Mr. VanDyke put his request in writing and follow the proper channels. Mr. VanDyke said Gerry Boyle gave him permission and Gerry suggested the location he is requesting which would be in compliance with the Ironman contract. Oden Wheeler said Gerry Boyle suggested limiting the number of vendors in that spot. He suggested working with Gerry Boyle to come up with a plan for next year. Mr. Wheeler's other concern is that the ground is very soft because of the amount of rain we have been getting. They cannot even cut the grass. A vehicle would tear the grass up. Mayor Stanley said Council will contact Mr. VanDyke with a decision.

Lynette Wongus said when she was growing up, the City employed youth during the summer to paint lines and fixed things. This could be a way for the youth in the City to get their community service hours and get the needed stuff done in the City.

Requests from the Public

3. Lisa Wool (Nanticoke Watershed Alliance) and Matt Pluta (ShoreRivers) with the Cambridge Clean Water Advisory Committee to provide a brief update on a proposal made to the National Fish and Wildlife Foundation in support of stormwater management and community engagement in Cambridge and to request a letter of support

A motion by Commissioner Sydnor to approve the letter of support was seconded by Commissioner Rideout and approved 5:0.

4. Katie Clendaniel, Downtown Cambridge/Cambridge Main Street, to request permission to extend the street closure policy time for the Groove Fest: Blues, Brews, and BBQ on October 21, 2018

Katie Clendaniel requested a street closure time starting at 10:00 am. They usually allow three and one half hours for set-up. They are asking that the street be closed from 10:00 am until about 7:30 pm.

A motion by Commissioner Foster that Council allow the event to have an extra 1.5 hours to get everything broke down at the end of the event (start time of 10:00 am and end time of 7:30 pm) was seconded by Commissioner Sydnor and approved 4:1.

Consent Calendar

5. SUBJECT: Meeting Minutes from Council Meetings on September 10, 2018
Recommendation: That Council approve as submitted.
6. SUBJECT: Request from Hyatt Regency to display fireworks on Saturday, October 13th starting at 6:45 pm for approximately 15 minutes
Recommendation: That Council approve the request provided the requirements in Ordinance No. 1117 are met
7. SUBJECT: Request from Cambridge Marketplace LLC for permission to display fireworks on Wednesday, October 31, 2018 starting at 8:15 pm for approximately 15 minutes
Recommendation: That Council approve the request provided the requirements in Ordinance No. 1117 are met
8. SUBJECT: Cannery Park Trail MOU
 - A. That Council authorize Mayor Victoria Jackson-Stanley, City Manager Patrick Comiskey and Patrick Thomas Asst. City Attorney to sign the Memorandum of Understanding with Dorchester County Health Department (DCHD) for the purchase of equipment and materials to be installed along the Cannery Park Trail.
 - B. That Council authorize acceptance of \$14,600 in funding from DCHD for purchase of equipment and installation for the Cannery Park Trail.
 - C. That Council approve a budget appropriation for \$14,600 for purchase and installation of equipment for the Cannery Park Trail.

A motion by Commissioner Hanson to approve Consent Calendar Items 6 through 8 was seconded by Commissioner Cannon and approved 5:0.

A motion by Commissioner Rideout to approve the minutes of the September 10, 2018 meeting (Item 5) with a change to the report of the closed session to read "Commissioner David Cannon was appointed Chair Pro-Tempore for dates to be determined by the Mayor." was seconded by Commissioner Hanson and approved 5:0.

Ordinances for Introduction and First Reading

9. SUBJECT: Ordinance 1131 -- An ordinance of the Commissioners of Cambridge, Maryland amending § 6.5.3(b) of the City's Unified Development Code ("UDC") to provide that certain overhead decorative lighting is permitted along designated portions of Poplar and Race Streets with the Historic Preservation Commission's approval and to provide for the maintenance and repair thereof; providing that the title of this Ordinance shall be deemed a fair summary and generally relating to lighting in the City of Cambridge.

Recommendation: That Council

- A. Introduce Ordinance No. 1131 by reading of title only; and
- B. Schedule October 9, 2018 for second reading, public hearing and adoption of Ordinance No. 1131.

Chip MacLeod read the title of the ordinance. A public hearing will be held on Tuesday, October 9, 2018.

10. SUBJECT: Ordinance 1132 -- An Ordinance of the Commissioners of Cambridge, Maryland amending § 4.2.3(d) of the City's Unified Development Code ("UDC") to delete the specific signage requirements for medical cannabis grow, processing, dispensing, and grow/processing facilities and independent testing laboratories; providing that the title of this ordinance shall be deemed a fair summary and generally relating to medical marijuana businesses in the City of Cambridge.

Recommendation: That Council

- A. Introduce Ordinance No. 1132 by reading of title only; and
- B. Schedule October 9, 2018 for second reading, public hearing and adoption of Ordinance No. 1132.

Chip MacLeod read the title of the ordinance. A public hearing will be held on Tuesday, October 9, 2018.

11. SUBJECT: Ordinance 1133 -- An Ordinance of the Commissioners of Cambridge, Maryland amending § 5.1.3(a) of the City's Unified Development Code ("UDC") to provide that, in the case of a corner lot, an accessory building shall be located in a side yard with its front façade rear of the primary residence and an accessory use or structure may not occupy thirty-five percent of the side yard rear of the building footprint; providing that the title of this Ordinance shall be deemed a fair summary and generally relating to accessory buildings, uses, and structures in the City of Cambridge.

Recommendation: That Council

- A. Introduce Ordinance No. 1133 by reading of title only; and
- B. Schedule October 9, 2018 for second reading, public hearing and adoption of Ordinance No. 1133.

Chip MacLeod read the title of the ordinance. A public hearing will be held on Tuesday, October 9, 2018.

Old Business

12. SUBJECT: Revise City Fee Schedule to include Mobile Food Establishments
Recommendation: That Council approve the revised fee schedule

A motion by Commissioner Sydnor that Council establish the peddlers fee for a one-day license at \$50; a six-month license at \$125; a one-year license at \$200; give a 50 percent discount for those who have paid a State peddler's fee that is greater than the City's fee; that the 50 percent discount will not apply to the one-day license; and that the fee be waived for non-profit or charitable organizations was seconded by Commissioner Foster and approved 5:0.

13. SUBJECT: FY-2019 Energy Water Infrastructure Contract Award

Recommendation: That Council award contract for construction of the Well Redevelopment and pump replacement to A.C. Schultes of Delaware, Inc., Bridgeville, Delaware in the amount of \$446,987.00.

A motion by Commissioner Rideout that Council award the contract for construction of the well redevelopment and pump replacement to A.C. Schultes of Delaware, Inc., Bridgeville, Delaware in the amount of \$446,987.00 was seconded by Commissioner Sydnor and approved 5:0.

14. SUBJECT: Award of Contract for Annual Street Resurfacing

Recommendation: That Council award the contract for the annual street resurfacing to low bidder Russell Paving Company, Inc. in the amount of \$480,000.

A motion by Commissioner Hanson to award the contract for the annual street resurfacing to low bidder, Russell Paving Company, Inc. in the amount of \$480,000 was seconded by Commissioner Sydnor and approved

15. SUBJECT: Housing Revitalization Report

Recommendation: That Council receive a verbal report from Yvette Robinson

Oden Wheeler gave the report to Council. Some highlights are:

- Identified and established the appropriate partners and resources to develop an impact program in efforts to address the critical needs in the neighborhoods
- Established a regular meeting with partners in the establishment of the Cambridge Neighborhood Revitalization Program (the CNRP).
- Working on rehab program with Habitat Choptank. They are working on expanding their area of projects. Two properties on Pine Street have been identified.
- A second Charrette is being planned for the Pine Street area.
- The City received a TAG grant, put out an RFP, and received two proposals.

~~16. SUBJECT: Award DHCD Operating Assistance Grant~~

~~Recommendation: That Council approve staff's recommendation to award the DHCD Operating Assistance Grant FY18 Application to Lisa Sturtevant & Associates~~

Item 16 will be discussed at a future meeting.

New Business

SUBJECT: Request from Henry VanDyke to use City property to park his food truck during the IronMan Triathlon

A motion by Commissioner Foster that based on the condition of the ground at that particular time (Mr. Wheeler's discretion), we allow Mr. VanDyke to operate his food truck in a designated area assigned by Mr. Wheeler during the IronMan and subject to approval by Gerry Boyle was seconded by Commissioner Cannon and approved 5:0.

A motion by Commissioner Cannon to leave the decision of additional vendors to Oden Wheeler's discretion and with written permission from IronMan was seconded by Commissioner Foster and approved 5:0.

17. SUBJECT: 300 Block of High Street

Recommendation: That Council:

- A. Authorize the Dept. of Public Works to purchase \$97,000 in bricks from Salisbury Brick Company for the reconstruction of the 300 block of High Street; and
- B. Authorize the Dept. of Public Works to contract with Pleasants Construction, Inc. for an amount of \$32,000 to reline approximately 440 feet of sewer main in High Street.

A motion by Commissioner Sydnor to authorize the Department of Public Works to purchase \$97,000 in bricks from Salisbury Brick Company for the reconstruction of the 300 block of High Street; and authorize the Department of Public Works to contract with Pleasants Construction, Inc. for an amount of \$32,000 to reline approximately 440 feet of sewer main in High Street was seconded by Commissioner Hanson and approved 5:0.

18. SUBJECT: Finance Director Position Description

Recommendation that Council:

- A. Remove the requirement that the finance director had to be a Certified Government Financial Manager (CGFM)
- B. Change "eight years of progressively responsible related experience in a municipal position" to "a minimum of five years of accounting work experience is required."
- C. Add the requirement that the position holder is expected to work toward becoming a Certified Government Financial Manager (CGFM) and obtain said certification within five years of employment.

A motion by Commissioner Hanson to approve the amended Finance Director Position Description as outlined by the City Manager was seconded by Commissioner Foster and approved 5:0.

19. SUBJECT: Cambridge Marketplace – Vacant and Underutilized Building Tax Incentive

Recommendation that Council:

- A. Hear update on Cambridge Marketplace Development.
- B. Approve tax abatement detailed in Ordinance 1087, approved by council in July 2016, for lots 1, 3, 4, 7A and 7B on Parcel 5675, based on current improved values.
- C. Approve remainder of the development on Lot 5675, and allow improved values to be approved by City Manager as they become available.

A motion by Commissioner Sydnor to approve tax abatement detailed in Ordinance 1087, approved by council in July 2016, for lots 1, 3, 4, 7A and 7B on Parcel 5675, based on current improved values and approve remainder of the development on Lot

5675, and allow improved values to be approved by City Manager as they become available was seconded by Commissioner Cannon and approved 5:0.

Mayor and Council

Reminder: Next Council Meeting – Tuesday, October 9th (Monday is Columbus Day)

Mayor Stanley referred a request for cameras on Phillips Street to the Traffic and Safety Committee. The request came from youth in the community because cars are speeding on that street.

Mayor Stanley reviewed the Council minutes from the October 23, 2017 meeting. Based on the minutes, Commissioner Foster’s term as Chair Pro Tempore will end at the end of October and Commissioner Cannon will begin his term as of the first of November.

Public Comment

Nobody asked to speak.

Adjourn

A motion by Commissioner Sydnor to adjourn the meeting was seconded and approved unanimously.

With no further business, Mayor Victoria Jackson-Stanley adjourned the meeting at 8:08 p.m. I hereby certify that the foregoing is a true and accurate account of the Council meeting Monday, September 24, 2018, insofar as I personally am aware.


Victoria Jackson-Stanley
Mayor