



# City of Cambridge

DEPARTMENT OF PUBLIC WORKS

PLANNING & ZONING

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## Historic Preservation Commission Minutes March 16 2017

The Historic Preservation Commission met on **March 16, 2017** at the City Council Chambers, 305 Gay St. Vice Chair, Sharon Smith, called the meeting to order at 7:00 P.M. Ms. Smith began the meeting by conducting roll call and issuing a welcome. Ms. Smith then conducted the swearing in of persons planning to testify and explained the order of business.

### **Commissioners Attending:**

Sharon Smith—Vice Chair, Susan Morgan, George Vojtech

### **Commissioners Absent:**

Ron Berman—Chair, Janice Olshesky—Alternate, Herschel Johnson

### **Other Representatives Attending:**

LaSara Kinser—Planning and Zoning Assistant

### **Minutes:**

**February 16, 2017:** Minutes were tabled until the next meeting due to a lack of quorum of those who were present at the meeting

### **Old Business**

**HPC #2017-021, 206 Choptank Ave.:** Tim Crosby, property owner, represented the application for approval of material specifications related to conceptual plans for an addition to the rear of the house, that were approved in 2014. Mr. Crosby made changes to the plans and represented them again in September 2016. The condition of both approvals was that Mr. Crosby would present more detailed material specifications before receiving final approval. Mr. Crosby discussed the existing condition of the building, plans for the addition, concerns that the Commission raised at the last meeting, changes made since the last meeting and material samples. The Commission asked questions regarding proposed window repairs and the location/number of windows on the side elevation. There was no public comment on the application.

Mr. Vojtech made a motion to approve the application as submitted. Ms. Morgan seconded the motion and it passed unanimously.

### **Administratively Approved/Routine Maintenance:**

N/A

### **Enforcement Update**

Staff reported on CoA enforcement at 709 Travers Street, 321 Choptank Avenue and 800 Hambrooks Boulevard.

**Informal Review**

**106 Choptank Ave.:** Tim Crosby, project architect represented a proposal to restore the rear addition. There was a brief comment by Peter Barclay, property owner. The Commission didn't provide any suggestions/requirements, and directed Mr. Crosby and Mr. Barclay to bring forward an application.

**Discussion**

**Action Plan:** The Commission discussed the action plan drafted by Ms. Smith and Mr. Berman.

**Motion to adjourn:** Motion by Mr. Vojtech, Ms. Smith seconded the motion and the Commission unanimously approved it. The meeting adjourned at 8:43 p.m.

Respectfully submitted,

LaSara Kinser  
Planning and Zoning Assistant

Signature: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_

HPC