

**Municipal Utilities Commission
Minutes
January 25, 2018**

The Municipal Utilities Commission met in regular session on Thursday, January 25th, 2018, at the Municipal Utilities Commission conference room at 410 Academy St., Cambridge, Md., Mayor Victoria Jackson- Stanley convened the meeting at approximately 5:30 pm.

Present: Mayor Victoria Jackson-Stanley
Andy Pasden-MUC Commissioner
Joe Brooks-MUC Commissioner
Glenn Ford-MUC Commissioner
Steve Williams-MUC Commissioner
Megan Nabb-Holotik MUC Commissioner
Jane Dorman-MUC Water Resource Administrator
Kevin Johnson- Superintendent-MUC
Ed Bramble-Asst. Superintendent-MUC

Expenditures

Expenditures for the month of December 2017 in the amount of \$141,042.38 were submitted for approval. After further discussion, a motion to approve the expenditures was made by Mr. Pasden, seconded by Mrs. Megan Nabb-Holotik.
Approved.

Minutes

Minutes for the MUC meeting of December 7th, 2017, were submitted for approval. Motion to approve minutes was made by Mr. Brooks, seconded by Mr. Pasden.
Approved.

New Main Installation

Mr. Bramble informed the Commission that the new 2” main replacing the 1” main on Dobson Street is now complete. He said they have two more that they will complete weather permitting which are located on Skinners Ct. and Charles Street.

Mr. Johnson said they will be looped in on the back side of the street.

Mrs. Megan Nabb-Holotik inquired about the public relations. Mrs. Dorman said she had informed the City Commissioners of the findings and Municipal Utilities plan of action.

Budget Preparation

Mrs. Dorman informed the Commission that she must submit the budget for FY-2019 to the City on January 31, 2018. Mrs. Dorman said there were only a few changes, one is the city website and the other is the increase to the workman comp. plan, however there may be more changes in the future.

After further discussion a motion was made to present the budget as presented for review was made by Mr. Pasden, seconded by Mr. Williams.

Approved.

Superintendent's Report

Mr. Johnson reported on the pumpage and billing for the month of December 2017, including three street openings and repairs, adding one new commercial service located at 10 Washington St.

Other

Mr. Pasden inquired about any new business coming out of Cambridge Market Place that would affect us. Mrs. Dorman said there will be some new services that will include capitol charges and would go into a reserve account.

Mrs. Dorman said there are some other projects, one being the expansion of Protenergy that will increase our revenue.

Mr. Brooks inquired about a citizen that had showed concern about his water billing. Mrs. Dorman explained by saying she had spoken with the citizen and informed him in detail about the process and hoped they have a better understanding of the billing.

Mayor Victoria Jackson-Stanley and Mr. Brooks informed the Commission that they will be unavailable for the February meeting.

With no further business, a motion was made by Mr. Williams, seconded by Mr. Pasden to adjourn at approximately 6.00 pm.

Respectively submitted
Chris Donovan