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AGENDA

City of Cambridge
City Council Meeting
Monday, July 27, 2020
Council Chambers - 305 Gay Street
Cambridge, MD 21613

Notice to Citizens: The City Commissioners are conducting the City business by way of a conference call because of the Corona Virus threat. Citizens may observe the meeting by going on-line to TownHallStreams.com. Citizens may call in their public comments by calling the mayor during the meeting at 410 228-5808.

5:00 pm  City Council to meet in Open Session for the purpose of voting to meet in closed session pursuant to Md. Code Ann., Gen. Prov. §§ 3-101(b)(1)(ii) and 3-305(b)(7) to discuss the administration of the Charter of the City of Cambridge and to obtain legal advice from the City Attorney with respect thereto.

Citizens who want to join the Open Session at 5:00pm prior to it going into Closed Session may call 1 408 418 9388, then press meeting number 132-941-1785 – the meeting password is 1111.

6:00 pm  Mayor to Convene Council in Regular Session

Agenda

1. Council to approve or amend Agenda as presented.

Public Comment

Requests from the Public

Consent Calendar

2. July 13, 2020 Meeting Minutes

3. Alpha Genesis is requesting September 12, 2020 for “A Day of Resilience 2020” from 12pm-1:30pm at the Dorchester County Circuit Courthouse.

4. Alpha Genesis is requesting September 12, 2020 for “A Day of Resilience 2020” from 5pm to 9pm at Cannery Way/Harriet Tubman Mural.
****Alpha Genesis is requesting a noise variance and a one(1) day liquor license****

5. Kevin Sullivan is requesting to have Awaken the Dawn Prayer Tent on the corner of Race and Cedar Streets, September 5th to September 7th, 2020 (48 hours-continually).

Ordinances for Introduction and First Reading


Ordinances for Second Reading, Public Hearing, and Adoption

7. Ordinance 1165 and Resolution No. 20-12 – Fiscal Year 2021 Budget Amendment

8. Resolution No. 20-13 – Updated Position and Salary Grades and add more Police Officer positions.

Old Business

9. SUBJECT: Grant MD-18-CD-31 - Purchase of one more County property in the Pine Street Neighborhood Revitalization Area
   Recommendation that Council: Authorize the City Attorney to pursue the necessary steps to ready the herein referenced properties for purchase by the City.

New Business
None

Mayor and Council

Public Comment

Adjourn

City Council meetings are conducted in open session unless otherwise indicated. Pursuant to the Maryland Open Meetings Act, all or a portion of the Council meeting may be held in closed session by vote of the Council. Please note that the order of agenda items is subject to change and that meetings are subject to audio and video recording.
APPLICATION FOR A
SPECIAL EVENT PERMIT

Date of Application: 7/23/2020

Event Title or Type: A Day of Resilience, 2020

Location of Event: Dorchester County Circuit Courthouse

Date(s) of Event: September 17, 2020

Hours of Event (Actual): 12 pm - 1:30 pm

Name of Applicant: Adrian Holmes     Title: President / Program Director

If representing an organization or company, name(s): Alpha Genesis C.D.C.

Signature of Applicant: ____________________________

If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

Address of Applicant: 405 Maryland Ave, Cambridge, MD 21613

Telephone: 410-440-1520     Email: Adrian.Holmes@AlphaGenesisCDC.org

Expected attendance: 75 - 100

Is a street closing being requested? Yes □ (show on map) No □

If yes, what street(s) ____________________________

If yes, indicate street closure & reopen times
(include set up and breakdown time):

Is staging or a platform required? Yes □ (show on map) No □

If event is on private property, name of Property Owner: ____________________________

Will trash barrels & pick-up be provided by event holder? Yes □ No □

Will portable toilets be provided? Yes □ (show on map) No □

Will tent(s) be erected? Yes □ (show on map) No □

Will food be prepared on the premises? Yes □ No □

Will food trucks be present? (list names on back of form) Yes □ No □

Will alcohol be served? Yes □ No □
APPLICATION FOR A
SPECIAL EVENT PERMIT

ROAD RACE, WALK-A-THON, ETC.

On Roadway? Yes ☐ No ☒
On Sidewalk? Yes ☒ No ☐
Will temporary signs be posted? Yes ☐ No ☒
 *** Signs must be removed by the following business day; no paint is allowed on streets or sidewalks. ***

Specific Route:
Will need use of electrical outlet and a water hose. They are requesting a noise variance and a liquor license for one day.
Trash cans and two port-a-potties (2)

☐ I attached a map showing locations of street closures, vehicles and temporary structures.

☐ For new events, I have attached documentation of notification of the application to all affected businesses and residents, and attest that a majority have supported and/or not objected to this event.

☐ I have read & agree to the City’s Street Closures Policy.

FOR OFFICE USE ONLY

Conditions of Special Event Permission:

________________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________

Police Costs: $ ___________ DFW Costs: $ ___________ Other Costs: $ ___________

TOTAL COSTS REQUIRED BY CITY COUNCIL: $ ___________

Recommendations:
Cambridge Police Department Approval ☐ Denial ☐ Signature
Rescue Fire Department Approval ☐ Denial ☐ Signature
Public Works Department Approval ☐ Denial ☐ Signature
APPLICATION FOR A
SPECIAL EVENT PERMIT

Date of Application: 7/23/2020
Event Title or Type: A Day of Resilience 2020
Location of Event: Coninery Way/Harriet Tubman Mural
Date(s) of Event: September 12, 2020
Hours of Event (Actual): 5-9 p.m.
Name of Applicant: Adriane Holmes
Title: President/Program Director
If representing an organization or company, name(s): Alpha Genesis CDC
Signature of Applicant: [Signature]
If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

Address of Applicant: 405 Maryland Ave, Cambridge, MD 21613
Telephone: 410-490-1520 Email: AdrianeHolmes@AlphaGenesisDC.org
Expected attendance: 75-100
Is a street closing being requested? Yes [ ] (show on map) No [x]
If yes, what street(s) ____________________________
If yes, indicate street closure & reopen times (include set up and breakdown time): ____________________________
Is staging or a platform required? Yes [ ] (show on map) No [x] Amplification: Yes [ ] No [ ]
If event is on private property, name of Property Owner: Dr. Anthony Calabro
Will trash barrels & pick-up be provided by event holder? Yes [x] No [ ]
Will portable toilets be provided? Yes [x] (show on map) No [ ]
Will tent(s) be erected? Yes [ ] (show on map) No [ ]
Will food be prepared on the premises? Yes [x] No [ ]
Will food trucks be present? (list names on back of form) Yes [ ] No [x]
Will alcohol be served? Yes [x] No [ ]
APPLICATION FOR A
SPECIAL EVENT PERMIT

ROAD RACE, WALK-A-THON, ETC.

On Roadway? Yes ☐ No X

On Sidewalk? Yes ☐ No X

Will temporary signs be posted? Yes ☐ No X

*** Signs must be removed by the following business day; no paint is allowed on streets or sidewalks. ***

Specific Route:

[Handwritten text: will need use of electrical outlet and a water hose. They are requesting a noise variance and a one day liquor license. Trash cans and two (2) port-a-potties]

☐ I attached a map showing locations of street closures, vehicles and temporary structures.

☐ For new events, I have attached documentation of notification of the application to all affected businesses and residents, and attest that a majority have supported and/or not objected to this event.

☐ I have read & agree to the City's Street Closures Policy.

FOR OFFICE USE ONLY

Conditions of Special Event Permission: ________________________________

______________________________

Police Costs: $ ________ DPW Costs: $ ________ Other Costs: $ ________

TOTAL COSTS REQUIRED BY CITY COUNCIL: $ ________

Recommendations:

Cambridge Police Department Approval ☐ Denial ☐ Signature

Rescue Fire Department Approval ☐ Denial ☐ Signature

Public Works Department Approval ☐ Denial ☐ Signature
Harriet Tubman Museum

Mural

Comm. of Cambridge
208/167

Vendors

6 ft squares
(6 vendors)

alley = 76
Parking lot = 92

Tubman Museum lot = 30

198 squares
x 2 people per square = 396 people

1/20 Scale
07-17-2020
APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: July 17, 2020
Event Title or Type: Awaken the Dawn Prayer Tent
Location of Event: Vacant lot on corner of Race and Cedar Streets
Date(s) of Event: September 05, 2020 9pm - September 07, 2020 9pm
Hours of Event: 48 hours continually
Organization/Corp. Name: N/A
Signature of Holder of Event: Frady M. Sullivan
Printed Name: Kevin M. Sullivan Title: Event Coordinator
Address of Holder of Event: 5570 Southside Ave., Cambridge, MD
Business Telephone: N/A Residence Telephone: 443-521-4313
Is Organization Non-Profit? Yes ☐ No ☐ Is there a charge for admission? Yes ☐ No ☐
Is event to on City, State, or Private Property? City ☐ If private, name of owner: ______
You requesting the city to provide trash containers? Yes ☐ No ☐
Is water available at event? Yes ☐ No ☐
If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): There is a spicket on light st.
Will a tent be erected? Yes ☐ No ☐ (Include on plan)
Expected Attendance: dependant on max allowance Venue Seating Capacity: dependant on max allowance
Is parking available? Yes ☐ No ☐ For how many vehicles? Street parking
Is staging or platform required? Yes ☐ No ☐ Amplification? Yes ☐ No ☐
List types of musical instruments: keyboards, guitar, bass, drums
Are required approvals attached, e.g., State, County: Yes ☐ No ☐
Is a street closing being requested (attach map)? Yes ☐ No ☐

If yes, indicate closure time (consider set up and breakdown time): ____________________________

Will food be prepared on the premises? Yes ☐ No ☐

If yes, is County Health Dept. Inspection Approval attached? Yes ☐ No ☐

Will alcohol be served? Yes ☐ No ☐

If yes, please attach a copy of the county liquor license. If not, please submit a copy after you receive it.

ROAD RACE, WALK-A-THON, ETC.

On Roadway Yes ☐ No ☐

On Sidewalk Yes ☐ No ☐

Will notification be made to residents along the route? Yes ☐ No ☐

Will temporary signs be posted? Yes ☐ No ☐

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: ____________________________________________

________________________________________________________________________

________________________________________________________________________

-FOR OFFICE USE ONLY-

City Manager Approved/Denied: __________________________ Date: ______________

Special Conditions, if: ____________________________________________

________________________________________________________________________

Police Detail Estimated Cost: $__________  DPW Personnel Estimated Cost: $__________

Cambridge Police Department: Approved: ____ Denied: ____ Signature: ___________________________

Rescue Fire Department: Approved: ____ Denied: ____ Signature: ___________________________

Department of Public Works: Approved: ____ Denied: ____ Signature: ___________________________
ORDINANCE NO. 1166

AN ORDINANCE OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND AMENDING CHAPTER 11 (MOTOR VEHICLES AND TRAFFIC), ARTICLE II (PARKING) OF THE CODE OF THE CITY OF CAMBRIDGE, MARYLAND FOR THE PURPOSE OF LIMITING PARKING AT THE 600, 700, AND 800 BLOCKS OF RADIANCE DRIVE AND ON RAMBLER ROAD BETWEEN MARYLAND AVENUE AND RADIANCE DRIVE TO RESIDENTIAL PARKING ONLY; PROVIDING THAT THE TITLE OF THIS ORDINANCE SHALL BE DEEMED A FAIR SUMMARY AND GENERALLY RELATING TO PARKING IN THE CITY OF CAMBRIDGE.

WHEREAS, pursuant to Md. Code Ann., Local Gov’t § 5-202 and § 3-27(1) of the Charter of the City of Cambridge (the “Charter”), the Commissioners of Cambridge are authorized and empowered to pass all such ordinances not contrary to the Constitution and laws of the State of Maryland or the Charter as they may deem necessary for the good government of the City of Cambridge (the “City”); for the protection and preservation of the City's property, rights, and privileges; for the preservation of peace and good order; to secure persons and property from danger and destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare, and happiness of the residents of the City and visitors thereto and sojourners therein; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t § 5-205(d)(1)(i), the Commissioners of Cambridge are authorized and empowered to establish and collect reasonable fees and charges for franchises, permits, or licenses granted by the City; and

WHEREAS, pursuant to Md. Code Ann., Transp. § 25-102(a)(1) and § 3-27(51) of the Charter, the Commissioners of Cambridge are authorized and empowered to pass ordinances regulating parking within the corporate limits of the City; and

WHEREAS, the Commissioners of Cambridge are desirous of amending Chapter 11 (Motor Vehicles and Traffic), Article II (Parking) for the purpose of limiting parking at the 600, 700, and 800 blocks of Radiance Drive and on Rambler Road between Maryland Avenue and Radiance Drive to residential parking only; and

WHEREAS, the Commissioners of Cambridge find that the amendments set forth herein are necessary to promote and protect the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of Cambridge, that:

SECTION 1. Chapter 11 (Motor Vehicles and Traffic), Article II (Parking) of the Code of the City of Cambridge, Maryland is hereby amended as follows:
AND BE IT FURTHER enacted and ordained that this Ordinance shall become effective immediately upon passage.

ATTEST:                        THE COMMISSIONERS OF CAMBRIDGE

_____________________________  ________________________________
Patrick C. Comiskey, City Manager  Victoria Jackson-Stanley, Mayor

Introduced the 27th day of July, 2020
Passed the 10th day of August, 2020
Effective the 10th day of August, 2020
ORDINANCE NO. 1165

AMENDMENT OF THE FISCAL YEAR 2021 BUDGET


WHEREAS, pursuant to Md. Code Ann., Local Gov’t § 5-205 and § 3-25 of the Charter of the City of Cambridge (the “Charter”), on May 26, 2020, the Commissioners of Cambridge passed Ordinance No. 1163 for the purpose of budgeting and appropriating funds for the operation of the government and administration of the City of Cambridge (the “City”) for Fiscal Year 2021 beginning July 1, 2020 and ending June 30, 2021 (“FY 2021”); and

WHEREAS, following the adoption of the FY 2021 Budget, the Dorchester County COVID-19 Committee notified the City that it intends to reimburse the additional costs associated with sending registered voters a mail out ballot and providing safe-guards for protecting the city pole workers and voters during the election process and on general election and run-off election days. The additional costs are not expected to exceed $55,000 for the City’s 2020 municipal election scheduled for October 17, 2020 and possible run-off election scheduled for December 1, 2020; and

WHEREAS, following the adoption of the FY 2021 Budget, the State Highway Administration notified the City that the State of Maryland intends to contribute over $500,000 in Highway User Revenue to the City for FY 2021; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t § 5-205(b)(4), a municipality may only spend money for a purpose different from the purpose for which the money was appropriated or spend money not appropriated at the time of the annual levy if approved by a two-thirds vote of all the individuals elected to the legislative body; and

WHEREAS, the Commissioners of Cambridge are desirous of amending the FY 2021 Budget to provide for the appropriation of such additional revenues not appropriated at the time the FY 2021 Budget as set forth herein, having first determined that such appropriations are fair, just, and fiscally responsible.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COMMISSIONERS OF CAMBRIDGE that the FY 2021 Budget is hereby amended as follows:
GENERAL FUND REVENUES

Taxes: $7,907,390
Licenses and Permits: 481,800
Intergovernmental: 2,765,841 3,059,841
Charges for Services: 1,129,758
Fines & Forfeitures: $57,200
Miscellaneous Revenue: 436,640 148,210
Overhead Allocation: 1,371,074
Carry-Over Funds/Reserves: 2,107,760 1,926,858

TOTAL: $15,957,433 $16,082,131

GENERAL FUND APPROPRIATIONS BY ACTIVITY

Administration: $1,496,644 1,551,641
Police: 5,729,851 5,791,549
Rescue Fire Company: 721,918
Engineering Division: 277,615
Building Safety Division: 302,819
Public Works: 2,885,733 2,893,733
Sanitation & Waste: 1,030,236
Economic Dev Division: 106,639
Community Development: 2,984,981
Transfers Out: 396,000
Contingency: 25,000

TOTAL: $15,957,433 16,082,131

Total General Fund Revenues: $15,957,433 16,082,131
Total General Fund Appropriations: $15,957,433 16,082,131
Difference: $ – 0 –

AND BE IT FURTHER ENACTED AND ORDAINED BY THE COMMISSIONERS OF CAMBRIDGE that should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE COMMISSIONERS OF CAMBRIDGE that this Ordinance was passed by at least a two-thirds vote of all the individuals elected to the legislative body pursuant to Md. Code Ann., Md. Code Ann., Local Gov't § 5-205(b)(4), § 3-21(d) of the Charter, and § 1-15(g)(4) of the City Code.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE COMMISSIONERS OF CAMBRIDGE that this Ordinance shall take effect immediately upon passage pursuant to § 1-15(u)(7) of the City Code.
ATTEST:

Patrick C. Comiskey, City Manager

Victoria Jackson-Stanley, Mayor

(SEAL)

THE COMMISSIONERS OF CAMBRIDGE

Introduced the 27th day of July, 2020
Passed the 27th day of July, 2020
Effective the 27th day of July, 2020
RESOLUTION NO. 20-12

A RESOLUTION OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO AMEND THE FISCAL YEAR 2021 BUDGET.

WHEREAS, the Commissioners of Cambridge have decided to mail every registered voter a ballot for the upcoming city election this fall in an effort to increase dramatically the participation of city citizens and to reduce the risk of spreading the covid-19 virus with the added cost being fully reimbursed to the city with covid-19 relief funds; and

WHEREAS, the City has received notice from the Maryland State Highway Administration that the state currently plans to contribute over a half million dollars of state highway user funds to the City in Fiscal Year 2021; and

WHEREAS, the Commissioners of Cambridge hereby adopt this Resolution to formally amend the Fiscal Year 2021 budget to address these additional concerns or projects.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF CAMBRIDGE, that the Fiscal Year 2021 Budget be amended as based on the attached schedule incorporated herein and it is hereby amended effective July 27, 2020.

AND BE IT FURTHER RESOLVED, that the effective date of this Resolution shall be July 27, 2020.

ATTEST: THE COMMISSIONERS OF CAMBRIDGE

Patrick C. Comiskey
City Manager

BY: Victoria Jackson-Stanley
Mayor

Adopted the 27th day of July, 2020
Effective the 27th day of July, 2020
# City of Cambridge: General Fund FY 2021
## Budget Revision: July 27, 2020

### Revenues

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-000-31660</td>
<td>Highway User Funds</td>
<td>239,000</td>
<td>0</td>
</tr>
<tr>
<td>New Account #</td>
<td>COVID Funds from County</td>
<td>55,000</td>
<td>0</td>
</tr>
<tr>
<td>New Account #</td>
<td>CPD Event Fund Contributions</td>
<td>11,600</td>
<td>0</td>
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<tr>
<td>001-000-37500</td>
<td>Carry-Over/Reserve Check from Housing Auth</td>
<td>19,098</td>
<td></td>
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<tr>
<td>001-000-37500</td>
<td>Carry-Over/Reserve</td>
<td></td>
<td>200,000</td>
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<tr>
<td></td>
<td></td>
<td>-200,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>124,698</td>
<td>200,000</td>
</tr>
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### Expenditures

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-115-200-640</td>
<td>Elections Operating Expenses</td>
<td>55,000</td>
<td>0</td>
</tr>
<tr>
<td>001-201-200-390</td>
<td>Police Uniforms</td>
<td>11,600</td>
<td>0</td>
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<tr>
<td>New Account #</td>
<td>Housing Authority Weaver Ave. Camera Project</td>
<td>19,098</td>
<td>0</td>
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<tr>
<td>New Account #</td>
<td>Empowerment Center Tree Removal</td>
<td>4,000</td>
<td>0</td>
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<tr>
<td>New Account #</td>
<td>Cornish Park Fence Replacement</td>
<td>4,000</td>
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</tr>
<tr>
<td>New Account #</td>
<td>Leonards Lane sidewalk</td>
<td>15,000</td>
<td>0</td>
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<tr>
<td>New Account #</td>
<td>Youth Work Program with Alpha Genesis</td>
<td>10,000</td>
<td>0</td>
</tr>
<tr>
<td>New Account #</td>
<td>Drone Purchase &amp; Training</td>
<td>31,000</td>
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<tr>
<td>001-333-200-580</td>
<td>Fireworks</td>
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<td>25,000</td>
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<td></td>
<td></td>
<td>-25,000</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>124,698</td>
<td></td>
</tr>
</tbody>
</table>

### General Fund Revenues

- Intergovernmental: 2,765,841 (239,000 increase, 3,059,841 decrease)
- Miscellaneous Revenue: 136,610 (11,600 increase, 148,210 decrease)
- Carry-Over/Reserve Funds: 2,107,760 (19,098 increase, 1,926,858 decrease)

### General Fund Expenditures

- Administration: 1,496,641 (55,000 increase, 1,551,641 decrease)
- Police: 5,729,851 (11,600 increase, 5,791,549 decrease)
- Public Works: 2,885,733 (4,000 increase, 2,893,733 decrease)
- 4,000
- 15,000
- -25,000
- 10,000
- 8,000
RESOLUTION NO. 20-13

A RESOLUTION OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO
ESTABLISH THE POSITIONS AND SALARY CONTROLS AND SCHEDULES OF SALARY
GRADES AND STEPS FOR GENERAL EMPLOYEES AND SWORN POLICE OFFICERS OF

WHEREAS, the City Manager of the City of Cambridge (the “City”) has recommended that the
Positions and Salary Controls and Schedules of Salary Grades and Steps for General Employees and
Sworn Police Officers of the City, which are attached hereto and incorporated herein by reference (the
“Positions and Salary Controls and Schedules”), be established for Fiscal Year 2021, which commences
July 1, 2020; and

WHEREAS, having considered the foregoing recommendation, the Commissioners of Cambridge
have determined the Positions and Salary Controls and Schedules should be established for Fiscal Year
2021; and

WHEREAS, the Commissioners of Cambridge hereby adopt this Resolution to formally adopt
Positions and Salary Controls and Schedules.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF
CAMBRIDGE, that the Positions and Salary Controls and Schedules of Salary Grades and Steps for
General Employees and Sworn Police Officers of the City of Cambridge attached hereto and incorporated
herein by reference as if fully set forth be and it is hereby established effective July 1, 2020.

AND BE IT FURTHER RESOLVED, that the effective date of this Resolution shall be July 27,
2020.

ATTEST: THE COMMISSIONERS OF CAMBRIDGE

______________________________  ______________________________
Patrick C. Comiskey Victoria Jackson-Stanley
City Manager Mayor

Adopted the 27th day of July, 2020
Effective the 27th day of July, 2020
<table>
<thead>
<tr>
<th>Position</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager</td>
<td>Set By</td>
</tr>
<tr>
<td>1 City Manager</td>
<td>Commissioners</td>
</tr>
<tr>
<td>2 Executive Secretary</td>
<td>10</td>
</tr>
</tbody>
</table>

**Finance Department**

<table>
<thead>
<tr>
<th>Position</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Account Clerk</td>
<td>7</td>
</tr>
<tr>
<td>2 Account Clerk - Payables</td>
<td>8</td>
</tr>
<tr>
<td>3 Account Clerk - Revenue/GL</td>
<td>8</td>
</tr>
<tr>
<td>4 Account Clerk - (Part-Time)</td>
<td>99</td>
</tr>
</tbody>
</table>

**Information Technology**

<table>
<thead>
<tr>
<th>Position</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 I.T. Coordinator</td>
<td>13</td>
</tr>
<tr>
<td>2 I.T. Assistant</td>
<td>9</td>
</tr>
</tbody>
</table>

**Police Administration**

<table>
<thead>
<tr>
<th>Position</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Chief</td>
<td>17</td>
</tr>
<tr>
<td>2 Captain</td>
<td>Captain</td>
</tr>
<tr>
<td>3 Community Policing</td>
<td>Sergeant</td>
</tr>
<tr>
<td>4 Community Policing</td>
<td>PFC/Patrol</td>
</tr>
<tr>
<td>5 Executive Assistant</td>
<td>11</td>
</tr>
<tr>
<td>6 Records Technician</td>
<td>6</td>
</tr>
<tr>
<td>7 Records Technician</td>
<td>6</td>
</tr>
</tbody>
</table>

**Special Operations**

<table>
<thead>
<tr>
<th>Position</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Lieutenant-Investigations</td>
<td>Lieutenant</td>
</tr>
<tr>
<td>2 Sergeant-Investigations</td>
<td>Sergeant</td>
</tr>
<tr>
<td>3 Corporal-Investigations</td>
<td>Corporal</td>
</tr>
<tr>
<td>4 Detective</td>
<td>PFC/Patrol</td>
</tr>
<tr>
<td>5 Detective</td>
<td>PFC/Patrol</td>
</tr>
<tr>
<td>6 Detective</td>
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**Public Works Administration**

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Council Agenda Report

Date: July 27, 2020
Submitted by: Pat Escher, A.I.C.P., Division Manager, City Planner

SUBJECT: Grant MD-18-CD-31 - Purchase of one more County property in the Pine Street Neighborhood Revitalization Area

Recommendation that Council:
Authorize the City Attorney to pursue the necessary steps to ready the herein referenced properties for purchase by the City.

Discussion
The City and County have been working in a collaborative effort to facilitate the revitalization of the Pine Street Neighborhood and purchase of County tax sale properties. This request is for the property located at 810 Park Lane for $3,131.00

Fiscal impact: The City will be reimbursed for this property by the CDBG grant.

Approved by: Patrick Comiskey
The City Commissioners conducted the City business on Monday, July 13, 2020 by way of a conference call because of the Corona Virus threat. The Mayor was stationed at her normal station in the City Commission Meeting Room on Gay Street. City Commissioners conference called into the meeting utilizing Webex. Citizens were able to observe the meeting by going online to TownHallStreams.com. Citizens were invited to call in their public comments by calling the Mayor during the meeting at 410-228-5808.

Mayor Victoria Jackson Stanley called the meeting to order at 6:08 p.m. The delay was the result of commissioners having to re-register with the Webex system prior to being granted access to the virtual meeting. All the city Commissioners were present on the conference call including the City Attorney Chip MacLeod, City Police Chief Mark Lewis, City IT Director Dale Price, and City Manager Patrick Comiskey. Commissioners Rideout, Sydnor, Foster, Cannon, and Hanson participated remotely in the conference call.

The Mayor reported on the outcome of the closed session held at 5:00 pm - All met in closed executive session to discuss a proposed contract with Cambridge Waterfront Development, Inc. (CWDI) but no action was taken on the report that was provided.

The meeting began with a moment of silence and the Pledge of Allegiance led by Commissioner Hanson.

1. Agenda

The Agenda was approved on a motion by Commissioner Rideout and seconded by Commissioner Hanson on a 5-0 vote.

Public Comment

Ms. Sheila Woods Jones spoke about the Pine Street project and monies involved and asked for an accounting of where the money has been spent. Pat Escher responded to her request along with Carol Richardson, both will follow up with Ms. Jones to go over what funding had been received, what has been spent, and what remained.

Requests from the Public

None

Consent Calendar

2. June 8, 2020 Meeting Minutes

The Consent Calendar was approved on a motion from Commissioner Rideout and a second by Commissioner Cannon, the following items were approved 5-0.
3. The request of Nora Stork to hold an “after the wedding breakfast” at Gerry Boyle Park on August 9th from 9:00 a.m. to 1:00 p.m.

4. The request of Bill Christopher to change the date of the Dorchester Relay for Live from 9/16/20 to 9/11/20 from 5:00 p.m. to Midnight at the Wharf at Governor’s Hall.

5. The request of the Dorchester Skipjack Committee to have the 2020 Choptank Heritage Skipjack Race on 9/25-9/26 from 8:30 a.m. to 1:00 p.m. at Long Wharf.

6. The request of the Dorchester Center for the Arts to hold the Dorchester Showcase – Annual Street Fair and Art Walk on September 27, 2020 from noon to 5:00 p.m.

7. The request of Kimberly Pritchett to have a Community Summer Vendor Day at the corner of Race and Cedar Streets on August 1st (or the alternate date of August 15th) from 2:00 p.m. to 6:00 p.m.

**Ordinance for First Reading**

8. Charter Resolution No. CR-2020-02 that authorizes the City Manager as the Supervisor of Elections to mail out Election Ballots to all registered voters when the city is under an emergency order.

   The Mayor called for a public hearing. Five citizens called in and provided comment.

   On a motion Commissioner Rideout and a second by Commissioner Hanson, the Charter Resolution was passed on a vote of 3-2 with Commissioners Hanson, Cannon, and Rideout voting in favor and Commissioners Foster and Sydnor voting in opposition.

**Ordinance for Second Reading**

9. Charter Resolution No. CR-2020-01 gives the City Council the ability to determine by an ordinance the compensation package for city elected officials starting with the next city council.

   The Mayor called for public comment. No citizen responded with public comment.

   With a motion from Commissioner Rideout a second by Commissioner Hanson, the vote was 4-0-1 with Commissioner Foster abstaining.

10. Ordinance No. 1164 – Amending the City’s Unified Development Code Recommendation That Council:

   A. Open the public hearing, take public comment, and close public hearing

   B. Adopt Ordinance No. 1164
The mayor called for public comment. Three individuals called in and provided public comment. Also, the Mayor identified a letter provided by Jane Devlin she requested for submission into the record.

Commissioner Rideout moved to approve the Ordinance as proposed. As there was no second, Commissioner Rideout’s motion died after which Commissioner Hanson moved to deny the proposed Ordinance with a second by Commissioner Sydnor that passed on a vote of 4-1 vote. Commissioner Rideout voted against the motion.

Old Business

11. Executive Order No. 2020-04 Resolution No. 20-11 – Extension of State Emergency. The Resolution was approved on a motion by Commissioner Rideout and a second by Commissioner Cannon. The motion passed 5-0.

12. Approval of contract for Dennis Carmichael, Landscape Architect for Cannery Park in the amount of $104,200. On a motion by Commissioner Hanson and a second by Commissioner Cannon, the Dennis Carmichael company was approved 5-0.

13. Pine Street Neighborhood Revitalization – Bids for Demolition. The Pine Street Neighborhood bid for demolition of 4 houses was approved for Charles Rideout, as the low bidder on a motion by Commissioner Sydnor and a second from Commissioner Cannon. The motion passed on a vote of 4-0-1 with Commissioner Rideout abstaining. While Mr. Rideout is no known relation to Commissioner Rideout, the Commissioner wanted to avoid any confusion, as he also has a brother by the name of Charles Rideout.

14. Resolution No. 20-12 – Fiscal Year 2021 Budget Amendment

15. Resolution No. 20-13 – Updated Position and Salary Grades and add more Police Officer positions.

Both Resolution 20-12, 20-13 were postponed to the next meeting. The decision to postpone was passed on Commissioner Sydnor’s motion and a second by Commissioner Cannon on a vote of 4-0-1, with Commissioner Foster abstaining due to her conflict of interest regarding matters related to the police department.

New Business

16. The contract of Regina Bellina to be the Housing Specialist was approved on a motion by Commissioner Sydnor and a second by Commissioner Rideout. The motion passed 5-0.
17. Planning and Zoning Stipend Increase Request – Has been moved to the July 27, 2020 meeting on a motion by Commissioner Sydnor and a second by Commissioner Foster. The motion was adopted 5-0.

18. City Elections – Fall 2020 – Vendors Contracts, Qualifying Requirements, Election Specifics, and Judge and Poll Workers and Helpers Approvals.

City Council approval of the October 2020 City Council election process including the contract with the private election vendor, the candidate qualification requirements, the specifics of how the election would be done, and the approvals of the election judges and alternate judges/poll workers. On a motion by Commissioner Rideout and a second by Commissioner Hanson. The motion passed on a vote of 3-2. Commissioners Rideout, Hanson, and Cannon voted for the measure and Commissioners Sydnor and Foster voted against the measure.

19. Resolution No. 20-14 – Requesting MML Legislative Support and Local Initiatives - was approved on a motion by Commissioner Rideout and a second by Commissioner Hanson. The motion passed 5-0.

20. LaSara Kinser was approved as an alternate for the HPC. The motion was made by Commissioner Cannon and seconded by Commissioner Rideout with an approval vote of 5-0.

Comments

Traffic and Safety Committee Report

Chief Lewis reported on the recommendations of the traffic and safety committee for a variety of projects around the city to help on such matters as the following:

- Street signs in and on Choptank, Willis, West End, School and Travers Streets
- Streetlamps for Edgewood Avenue
- Speed limit signs for Bayly Road
- No parking near the fishing pier to move visitors over to the visitor center
- Speeding concerns on Locust and East Appleby
- The need for City curbs to be painted near intersections
- Improving the turn lane at Race and Cedar
- Safety lights at Sailwinds

Requests from the Public

None
Adjourn

A motion by Commissioner Hanson to adjourn the meeting was seconded by Commissioner Sydnor and approved unanimously.

With no further business, Mayor Victoria Jackson-Stanley adjourned the meeting at 8:42 p.m.

I hereby certify that the foregoing is a true and accurate account of the Council meeting Monday, July 13, 2020, insofar as I personally am aware.

______________________________
Victoria Jackson-Stanley
Mayor