

1. January 11, 2021 Council Agenda/CARS

Documents:

[JANUARY 11, 2021 ITEM 1 AGENDA000.PDF](#)
[JANUARY 11, 2021 ITEM 2 DEC 14, 2020 MM.PDF](#)
[JANUARY 11, 2021 ITEM 3 EXEC ORDER.PDF](#)
[JANUARY 11, 2021 ITEM 4 RESOLUTION 21-02.PDF](#)

AGENDA

**City of Cambridge
City Commission Meeting
Monday, January 11, 2021
Commission Chambers - 305 Gay Street
Cambridge, MD 21613**

Notice to Citizens: The City Commissioners are conducting the City business by way of a conference call because of the Corona Virus threat. Citizens may observe the meeting by going on-line to TownHallStreams.com. Citizens may call in their public comments by calling the mayor during the meeting at 410 228-5808 or citizens may participate in the meeting by logging into the meeting by calling 408-418-9388 and entering the meeting number and password: Meeting Number 132 881 7754; Password 0111

6:00 pm Mayor to Convene Commissioners in Regular Session

Agenda

1. Commissioners to approve or amend agenda as presented.

Public Comment

Requests from the Public

Consent Calendar

2. December 14, 2020 Meeting Minutes

Ordinances for Introduction and First Reading

None

Ordinances for Second Reading, Public Hearing, and Adoption

None

Old Business

3. Resolution No. 21-01 – consenting to a sixth extension of the State of Emergency in the City of Cambridge declared by the Mayor and the City Manager pursuant to the Executive Order Nos. 2020-01, 2020-02, 2020-03, 2020-04, 2020-5, and 2021-01.

New Business

4. Resolution No. 21-02 - Community Development Block Grant (CDBG) – Pine Street Neighborhood Revitalization and Accessibility to 2nd floor of the old city hall building
 - A. Public Hearing on the grant
 - B. Approval of Resolution
5. Selection of the City Commission President
6. Selection of the City Commission Mayor Pro-Tempore

Meetings

Notices

Mayor and Council

Public Comment

Adjourn

City Commission meetings are conducted in open session unless otherwise indicated. Pursuant to the Maryland Open Meetings Act, all or a portion of the Council meeting may be held in closed session by vote of the Council. Please note that the order of agenda items is subject to change and that meetings are subject to audio and video recording.

The City Commissioners conducted the City business on Monday, December 14, 2020 by way of a conference call because of the Corona Virus threat. The Mayor was stationed at her normal station in the City Commission Meeting Room on Gay Street. City Commissioners conference called into the meeting utilizing Webex. Citizens were able to observe the meeting by going on-line to TownHallStreams.com. Citizens were invited to call in their public comments by calling the Mayor during the meeting at 410-228-5808.

Mayor Victoria Jackson Stanley called the meeting to order at 6:00 p.m. All the city Commissioners were present on the conference call including the Assistant City Attorney Patrick Thomas, City Police Chief Mark Lewis, City IT Director Dale Price, and City Manager Patrick Comiskey. Commissioners Rideout, Sydnor, Foster, Cannon, and Hanson participated remotely in the conference call.

The meeting began with a moment of silence led by the Mayor and the Pledge of Allegiance led by Commissioner Hanson.

1. Agenda

The Mayor advised that CWDI requested to remove items 12 and 14 from the original agenda. On a motion of Commissioner Cannon and properly seconded, the Agenda was approved 5-0 as presented with items 12 and 14 removed.

Public Comment

The Mayor asked for public comment, but no one called to present any comment.

Requests from the Public

Sandra Tripp-Jones, Executive Director of CWDI, gave an update on CWDI and spoke about the citizen survey they have disseminated in the community.

Consent Calendar

Commissioner Rideout moved to approve the consent calendar except Item 8, the Main Street Boat Drop. Commissioner Hanson seconded the motion. The motion carried 5-0.

2. September 14, 2020 Meeting Minutes
3. October 13, 2020 Meeting Minutes
4. October 26, 2020 Meeting Minutes
5. November 9, 2020 Meeting Minutes

6. Official List of City Council 2021 Meeting Dates
7. Official List of City Legal Holidays for 2021
8. Main Street is requesting to have the New Year's Eve Boat Drop on Poplar Street from 8:00pm to 8:15pm.
 - 8.a. Motion to approve additional meeting for January 6, 2021

After Main Street Boat Drop Organizer and Commissioner-Elect Brian Roche advised the event would be reduced in scope because of COVID concerns, Commissioner Rideout made a motion to approve the Boat Drop and Commissioner Hanson seconded the motion. The motion passed 5-0.

Ordinances for Introduction and First Reading

None

Ordinances for Second Reading, Public Hearing, and Adoption

9. Ordinance No. 1169 - An Ordinance Of The Commissioners Of Cambridge, Maryland Amending § 9.2 For The Purposes Of Defining The Term "Ditch" And Differentiating The Same From Intermittent And Perennial Streams; Providing That The Title Of This Ordinance Shall Be Deemed A Fair Summary And Generally Relating To Ditches In The City Of Cambridge.
Recommendation – That Council;
 - A. Give Ordinance No. 1169 a second reading by reading of title only;
 - B. Pass Ordinance No. 1169

Assistant City Attorney Patrick Thomas read the Ordinance aloud then the Mayor opened the floor for the public hearing, during which no one from the public called into comment. Commissioner Rideout made a motion to approve the ordinance after the public hearing was closed. Commissioner Hanson seconded the motion. The motion passed 5-0.

10. Ordinance No. 1170 - An Ordinance Of The Commissioners Of Cambridge, Maryland Amending § 4.2.3(A) And Table 1: Permitted Uses By Zoning District Of The City's Unified Development Code For The Purposes Of Allowing Community Center Multi-Family Dwellings As A Permitted Use With Conditions In The Institutional Zoning District And Defining Terms Associated Therewith; Providing That The Title Of This Ordinance Shall Be Deemed A Fair Summary And Generally Relating To Community Center Multi-Family Dwellings In The City Of Cambridge
Recommendation – That Council;
 - A. Give Ordinance No. 1170 a second reading by reading of title only;
 - B. Pass Ordinance No. 1170

Assistant City Attorney Patrick Thomas read the Ordinance aloud then the Mayor opened the floor for the public hearing, during which no one from the public called into comment. Commissioner Sydnor made a motion to approve the ordinance after the public hearing was closed. Commissioner Rideout seconded the motion. The motion passed 5-0.

Old Business

11. Approval of the 2020 Cambridge Maryland Housing Task Force – Appointees

Commissioner Rideout made a motion to approve the committee appointments and Commissioner Hanson seconded the motion. The motion passed 5-0.

12. Proposed Cambridge Port Property Transfer Agreement to CWDI

Item 12 was struck from the agenda at the request of CWDI's Executive Director.

13. Proposed Gateway Property Transfer Agreement to CWDI

Commissioner Rideout made a motion to approve the transfer agreement and Commissioner Hanson seconded the motion. The motion passed 5-0.

14. MOU with CWDI – Compensation to City for Port Property

Item 12 was struck from the agenda at the request of CWDI's Executive Director.

15. Memorandum of Understanding with Maces Lane Community Center, Inc – Maces Lane School

Commissioner Rideout made a motion to approve the Maces Lane MOU and Commissioner Hanson seconded the motion. The motion passed 5-0.

New Business

16. DNR Joint Use Agreement and MOU Agreement with Dorchester County, Cornish Park Fencing.

The City Manager indicated that he would follow up with the owner of the property and the city.

Commissioner Rideout made a motion that was properly seconded to approve the Joint Use and MOU. The motion passed 5-0.

17. General Budget Revision to pay for up to \$225,000 toward new sidewalk construction along Chesapeake Drive as previously approved by City Commissioners in June of 2019 in support of Delmarva Community Services' subsidized senior housing project.

Commissioner Rideout made a motion to approve spending the money previously approved and Commissioner Sydnor seconded the motion. The motion passed 5-0.

- 17.a Declare City Commissioner Laptops as surplus property and allow outgoing commissioners to purchase their computer for \$100.

Commissioner Sydnor made a motion to approve declaring the laptop computers as surplus property for outgoing commissioners to purchase provided the Edmonds and other city software be removed. Commissioner Hanson seconded the motion.

The motion passed 5-0.

Meetings

Comments

1. Chief Lewis reported the Bike Rodeo would be scheduled for the spring.

Mayor and Council

Public Comment

Adjourn

Commissioner Sydnor made a motion to adjourn, seconded by Commissioner Hanson. The motion passed 5-0.

With no further business, Mayor Victoria Jackson-Stanley adjourned the meeting at 6:59 p.m. I hereby certify that the foregoing is a true and accurate account of the Council meeting Monday, December 14, 2020, insofar as I personally am aware.

Andrew Bradshaw
Mayor

EXECUTIVE ORDER NO. 2021-01**AN EXECUTIVE ORDER OF THE MAYOR AND THE CITY MANAGER OF THE CITY OF CAMBRIDGE FURTHER EXTENDING THE STATE OF EMERGENCY IN THE CITY OF CAMBRIDGE AS A RESULT OF COVID-19**

WHEREAS, COVID-19, a respiratory disease caused by the novel coronavirus that spreads easily from person to person and may result in serious illness or death, is a public health catastrophe and a public safety emergency; and

WHEREAS, the World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern that poses an immediate danger to public safety; and

WHEREAS, a Declaration of State of Emergency and Existence of a Catastrophic Health Emergency as a result of the COVID-19 outbreak in the State of Maryland was declared by the Governor of Maryland on March 5, 2020 and last renewed on December 23, 2020; and

WHEREAS, a Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak was issued by the President of the United States on March 13, 2020; and

WHEREAS, pursuant to Md. Code Ann., Public Safety § 14-111, the principal executive officer of a political subdivision may declare a local state of emergency; and

WHEREAS, pursuant to § 3-39(d) of the Charter of the City of Cambridge (the "Charter"), the City Manager is the chief executive officer for the City of Cambridge (the "City"); and

WHEREAS, pursuant to § 3-21(b) of the Charter, the Mayor is authorized to declare for the City when a formal emergency begins and ends; and

WHEREAS, on April 13, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-01 for the purpose of declaring a State of Emergency for the City as a result of the COVID-19 outbreak; and

WHEREAS, on May 11, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-02 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 30 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-05; and

WHEREAS, on June 8, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-03 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 45 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-07; and

WHEREAS, on July 13, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-04 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 45 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-11; and

WHEREAS, on August 24, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-05 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 60 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-18; and

WHEREAS, on October 13, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-06 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 63 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-21; and

WHEREAS, as the COVID-19 public health catastrophe and public safety emergency continues, it threatens lives, health, and property in the City, requiring all of the City's resources to be called into limited or long-term activation; and

WHEREAS, federal, State, and local assistance may be needed to protect public peace, health, and safety in the City as well as the lives, health, and property of the citizens of the City pursuant to Title 14 (Emergency Management) of the Public Safety Article of the Annotated Code of Maryland; and

WHEREAS, resources are requested under applicable federal, State, and local emergency plans and may consist of personnel, equipment, and use of facility space as needed for this emergency to protect the public peace and safety of the citizens of the City; and

WHEREAS, pursuant to Md. Code Ann., Public Safety § 14-111(b)(1), a local state of emergency declared by the principal executive officer of a political subdivision may not continue or be renewed for longer than 30 days except with the consent of the governing body of the political subdivision; and

WHEREAS, as of January 8, 2021, there have been over 299,600 confirmed cases of COVID-19 in the State of Maryland, 1,538 of which have been in Dorchester County and 865 of which have been in the City; and

WHEREAS, the public health catastrophe and public safety emergency created by the COVID-19 outbreak will persist beyond January 12, 2021; and

WHEREAS, pursuant to Resolution No. 21-01 adopted and effective on January 11, 2021, the Commissioners of Cambridge consented to a sixth extension of the State of Emergency declared by the Mayor and City Manager pursuant to Executive Order No. 2020-01 and extended by the Mayor and City Manager pursuant to Executive Order Nos. 2020-02, 2020-03, 2020-04, 2020-05, and 2020-06 through April 12, 2021;

WHEREAS, the Mayor and the City Manager believe that it is necessary and appropriate to further extend the State of Emergency initially declared pursuant to Executive Order No. 2020-01 and extended pursuant to Executive Order Nos. 2020-02, 2020-03, 2020-04, 2020-05, and 2020-06 through April 12, 2021.

NOW THEREFORE, BE IT DECLARED BY ANDREW BRADSHAW, MAYOR OF THE CITY OF CAMBRIDGE, AND PATRICK C. COMISKEY, CITY MANAGER FOR THE CITY OF CAMBRIDGE, pursuant to the authority set forth in Md. Code Ann., Public Safety § 14-111 and § 3-21(b) of the Charter of the City of Cambridge, that there exists a State of Emergency in the City of Cambridge as a result of the COVID-19 outbreak.

AND BE IT FURTHER DECLARED that the City and its agents, servants, and employees are hereby empowered to do all lawful acts and implement all lawful procedures considered necessary to prevent or alleviate the effects of the emergency.

AND BE IT FURTHER DECLARED that all emergency powers and plans of the City under the Charter and Code of the City of Cambridge and all other applicable federal, State, and local laws, rules, policies, and regulations are hereby activated.

AND BE IT FURTHER DECLARED that the City hereby requests and authorizes the receipt of all available federal, State, and local aid, resources, and assistance to protect the public health, safety, and welfare of the citizens of the City pursuant to Title 14 of the Public Safety Article of the Annotated Code of Maryland.

AND BE IT FURTHER DECLARED that this Executive Order shall be effective immediately upon adoption and shall remain in effect until canceled by a subsequent Executive Order of the Mayor and the City Manager or by the Governor of Maryland; provided, however, that this Executive Order shall not remain in effect after April 12, 2021 without the consent of the Commissioners of Cambridge.

AND BE IT FURTHER DECLARED that notice of this Executive Order shall be promptly publicized in a newspaper of general circulation and published on the City's website.

AND BE IT FURTHER DECLARED that a copy of this Executive Order shall be filed with the City's Custodian of Records.

ADOPTED and EFFECTIVE this 11th day of January, 2021.

Patrick C. Comiskey, City Manager

Andrew Bradshaw, Mayor

RESOLUTION NO. 21-01

A RESOLUTION OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND CONSENTING TO A SIXTH EXTENSION OF THE STATE OF EMERGENCY IN THE CITY OF CAMBRIDGE

WHEREAS, COVID-19, a respiratory disease caused by the novel coronavirus that spreads easily from person to person and may result in serious illness or death, is a public health catastrophe and a public safety emergency; and

WHEREAS, the World Health Organization and the Centers for Disease Control have declared the COVID-19 outbreak a public health emergency of international concern that poses an immediate danger to public safety; and

WHEREAS, a Declaration of State of Emergency and Existence of a Catastrophic Health Emergency as a result of the COVID-19 outbreak in the State of Maryland was declared by the Governor of Maryland on March 5, 2020 and last renewed on December 23, 2020; and

WHEREAS, a Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak was issued by the President of the United States on March 13, 2020; and

WHEREAS, pursuant to Md. Code Ann., Public Safety § 14-111, the principal executive officer of a political subdivision may declare a local state of emergency; and

WHEREAS, pursuant to § 3-39(d) of the Charter of the City of Cambridge (the "Charter"), the City Manager is the chief executive officer for the City of Cambridge (the "City"); and

WHEREAS, pursuant to § 3-21(b) of the Charter, the Mayor is authorized to declare for the City when a formal emergency begins and ends; and

WHEREAS, on April 13, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-01 for the purpose of declaring a State of Emergency for the City as a result of the COVID-19 outbreak; and

WHEREAS, on May 11, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-02 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 30 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-05; and

WHEREAS, on June 8, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-03 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 45 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-07; and

WHEREAS, on July 13, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-04 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 45 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-11; and

WHEREAS, on August 24, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-05 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 60 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-18; and

WHEREAS, on October 13, 2020, pursuant to the foregoing authority, the Mayor and the City Manager issued Executive Order No. 2020-06 for the purpose of extending the State of Emergency for the City as a result of the COVID-19 outbreak for an additional 63 days, to which the Commissioners of Cambridge consented pursuant to Resolution No. 20-21; and

WHEREAS, as the COVID-19 public health catastrophe and public safety emergency continues, it threatens lives, health, and property in the City, requiring all of the City's resources to be called into limited or long-term activation; and

WHEREAS, federal, State, and local assistance may be needed to protect public peace, health, and safety in the City as well as the lives, health, and property of the citizens of the City pursuant to Title 14 (Emergency Management) of the Public Safety Article of the Annotated Code of Maryland; and

WHEREAS, resources are requested under applicable federal, State, and local emergency plans and may consist of personnel, equipment, and use of facility space as needed for this emergency to protect the public peace and safety of the citizens of the City; and

WHEREAS, pursuant to Md. Code Ann., Public Safety § 14-111(b)(1), a local state of emergency declared by the principal executive officer of a political subdivision may not continue or be renewed for longer than 30 days except with the consent of the governing body of the political subdivision; and

WHEREAS, as of January 8, 2021, there have been over 299,600 confirmed cases of COVID-19 in the State of Maryland, 1,538 of which have been in Dorchester County and 865 of which have been in the City; and

WHEREAS, the public health catastrophe and public safety emergency created by the COVID-19 outbreak will persist beyond January 12, 2021; and

WHEREAS, the Commissioners of Cambridge are desirous of consenting to an extension of the State of Emergency initially declared by the Mayor and the City Manager pursuant to Executive Order No. 2020-01 and extended by the Mayor and City Manager pursuant to Executive Order Nos. 2020-02, 2020-03, 2020-04, 2020-05, and 2020-06 through April 12, 2021 pursuant to Md. Code Ann., Public Safety § 14-111(b)(1).

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF CAMBRIDGE, that, pursuant to the authority set forth in Md. Code Ann., Public Safety § 14-111(b)(1), the Commissioners of Cambridge consent to an extension of the State of Emergency for the City of Cambridge initially declared by the Mayor and the City Manager pursuant to Executive Order No. 2020-01 and extended pursuant to Executive Order Nos. 2020-02, 2020-03, 2020-04, 2020-05, and 2020-06 and Resolution Nos. 20-05, 20-07, 20-11, 20-18, and 20-21 as a result of the COVID-19 outbreak through April 12, 2021.

ADOPTED and EFFECTIVE this 11th day of January, 2021.

Patrick C. Comiskey, City Manager

Andrew Bradshaw, Mayor

RESOLUTION NO. 21-02

A RESOLUTION OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND TO APPROVE THE APPLICATION FOR AND RECEIPT OF COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) FUNDING FOR PHASE 2 OF THE REVITALIZATION EFFORTS IN THE PINE STREET NEIGHBORHOOD AND ADA IMPROVEMENTS TO THE FORMER CITY HALL BUILDING (THE “PROJECT”), WITH SUCH FUNDING TO BE PROVIDED EITHER DIRECTLY BY THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (“DHCD”) OR THROUGH OTHER DEPARTMENTS OR AGENCIES OF THE STATE OF MARYLAND.

WHEREAS, the Commissioners of Cambridge recognize that there is a significant need for reinvestment and revitalization of the communities in the City of Cambridge; and

WHEREAS, DHCD, either through CDBGs or other DHCD programs, or in cooperation with other State departments or agencies, may provide some or all the funding for the Project (the “Project Funding”) to assist in making it financially feasible; and

WHEREAS, the Project is located within a priority funding area under Section 5-78-02 of the Smart Growth Act, and the Project will conform to all applicable local zoning codes, including, but not limited to, the Unified Development Code for the City of Cambridge (the “UDC”); and

WHEREAS, the applicable law and regulations require approval of the Project and the Project Funding by the Commissioners of Cambridge; and

WHEREAS, the Project will provide a material benefit to the City and its residents; and

WHEREAS, the Commissioners of Cambridge are desirous of approving the application for and receipt of the Project Funding, upon the terms and conditions set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF CAMBRIDGE, that the Commissioners of Cambridge hereby endorse the Project and approve the request for Project Funding in an amount up to Eight Hundred Thousand Dollars (\$800,000), with up to Five Hundred Fifty Thousand Dollars (\$550,000) to be applied towards Phase 2 of the Pine Street Neighborhood revitalization efforts and up to Two Hundred Fifty Thousand Dollars (\$250,000) to be applied towards the ADA improvements to the old City Hall building.

AND BE IT FURTHER RESOLVED THAT the Mayor is hereby authorized to execute the Grant Agreement and any other documents and take any action necessary to carry out the intent of this Resolution.

AND BE IT FURTHER RESOLVED THAT, upon adoption, copies of this Resolution shall be sent to DHCD.

AND BE IT FURTHER RESOLVED THAT, in executing this Resolution, the Mayor hereby certifies that this Resolution is true and correct and duly adopted by the Commissioners of Cambridge.

ATTEST:

THE COMMISSIONERS OF CAMBRIDGE

Patrick C. Comiskey
City Manager

BY: _____
Andrew Bradshaw
Mayor

Adopted the 11th day of January, 2021
Effective the 11th day of January, 2021